

MINUTES OF THE YORK TOWNSHIP BOARD OF TRUSTEES

Regular Meeting: Tuesday, December 9, 2025

Unapproved Draft

Call to Order: Supervisor Tim Murray called the meeting to order at 7:28 PM. “Mike” Mikulecky led the Pledge of Allegiance. Clerk Gary Kleppe called the roll (at right). Trustee Sutherland(*) was initially absent but joined later in the meeting via telephone. Also attending: Attorney Gabrielle Folliard of Odelson, Murphey, Frazier, and McGrath, acting as legal advisor; and Township Assessor-Elect Anthony Pacilli.

Trustee C. Joseph Amore	<i>Present</i>
Trustee Engy Sutherland	<i>Absent*</i>
Trustee Al Rago	<i>Present</i>
Trustee Ilse Messner	<i>Present</i>
Supervisor Tim Murray	<i>Present</i>
Quorum	<i>Met</i>

Minutes Approval: Trustee Amore moved to approve the November 18 Regular Board Meeting minutes, seconded by Trustee Rago. On roll call, all voted in favor of the motion.

Public Comments: None.

Bills for Payment: Trustee Messner moved to approve the bills for payment from the audit report of 11-18-25 for \$249,601.25, seconded by Trustee Amore. No discussion. On roll call, all members voted yes; motion carried.

Staff Reports: We gave 367 rides this month. We still have four active cases for General Assistance after helping over ten individuals with emergency assistance this month, spending \$6700. The Food Pantry helped over 352 families (873 individuals) thanks in part to over \$27,000 in donations from sources including Lombard VFW, Lombard Junior Women’s Club, Village of Villa Park (\$10K), the Islamic Foundation (\$5K), plus individuals (over \$11K) including two anonymous donations of \$5K and \$2K. The Senior Center assisted 654 people, and about 1700 attended programs. The senior lunch program served 1224 people. Ten veterans were honored at a Veterans’ Day event at which Trustee Rago hosted and the Montini High School Choir performed. Our Thanksgiving Party had 155 people. Our Christmas Party will be on the 12th, with 150 people already signed up; Illinois House Speaker Walch will join. We had our first front-page story with the Villa Park donation. Our social media is up 31 followers this month. The Highway department received 240 tons of salt and finished the driveway and asphalt project. Trustee Amore thanked all those who made the Thanksgiving event possible and offered season’s greetings and good luck to the upcoming Christmas event. Trustee Rago noted that the food for the Thanksgiving event was entirely provided by our own kitchen staff.

Trustee Reports: Trustee Messner worked with local artists doing crafts for seniors.

Staff Promotion: Trustee Rago moved to approve the promotion of Stacy Schroeder to Chief of Staff, with job duties and compensation finalized on or before the next York Township Board meeting on January 13, 2026. Trustee Messner seconded. Trustee Amore suggested postponing this vote until next month when the terms of the appointment could be finalized. Supervisor Murray recognized Schroeder's outstanding institutional knowledge, unwavering advocacy, and serving as a cornerstone for staff morale and continuity through the leadership change and serving as de facto Chief of Staff over the past six months. Trustee Rago agreed, and remarked that promoting Schroeder while eliminating the Deputy Supervisor position would be in line with the platform that the current Board members ran on of consolidating and reorganizing the office. Trustee Messner acknowledged that Schroeder's contributions were invaluable during the transition and that she has already been performing the duties of Chief of Staff without compensation for the additional duties, but felt hesitant about approving the promotion before the details have been worked out. Trustee Amore agreed. The Supervisor explained that this motion represented the ceremonial pledge of the Board.

With no further discussion, the Supervisor called for a vote. Trustees Amore and Messner voted no. Trustee Rago and Supervisor Murray voted yes. Without a majority, the motion failed. Trustee Amore moved to postpone consideration of this matter until the regular January meeting, seconded by Trustee Messner. No discussion. On roll call, all present Board members voted yes.

Trustee Amore moved to allow Trustee Sutherland to participate in the remainder of the meeting remotely by telephone, seconded by Trustee Messner. On roll call, all members voted yes.

Closed Session: There was no motion for a closed session.

New business: The Supervisor announced that we would be starting the general budgeting process, and asked Board members to review the Township's current programs, list any new programs that should be started, and any programs that should be deleted, all of this to be discussed at the next meeting. Trustee Messner asked whether there was a document that lists program costs. The Supervisor answered no; the Strategic Plan would've helped with this but was delayed. Trustee Amore asked whether current staff payroll projections could be considered; the Supervisor answered that current salaries are public knowledge, but projections are not known; there will be cost of living increases in the spring. Trustee Amore proposed further expansion of food pantry hours, including special hours for veterans. The Supervisor liked the idea.

Old Business: Clerk Kleppe brought up the backlog of Closed Meeting minutes left by prior administrations; we are supposed to review these every six months to decide

which can be made public. Trustee Rago asked how those minutes could be made available to Board members to review. The Clerk suggested putting scans of them onto the private Teams server, but the Supervisor and the legal advisor decided that this is not appropriate and that they should be reviewed either in private one-on-one meetings or a closed session.

Adjournment: Trustee Rago moved to adjourn until the next scheduled meeting, seconded by Trustee Amore, approved by unanimous show of hands. The meeting adjourned at 8:00 PM.

Respectfully submitted,

Gary Kleppe

York Township Clerk



Payment Dates 12/4/2025 - 1/8/2026

Payment Number	Vendor Name	Description (Item)	Amount
Fund: 10 - TOWN FUND			
Department: 1 - ADMINISTRATION			
12618	CAMBRIDGE PRINTING CORP...	BUSINESS CARDS K.TUNNEY	163.00
12620	CITI CARDS	TOI SPRINGFIELD	860.66
12620	CITI CARDS	TOLLS	41.50
12620	CITI CARDS	NAME TAGS	148.50
12620	CITI CARDS	POASTAGE	78.00
12620	CITI CARDS	CHAT SUBSCRIPTION	90.00
12620	CITI CARDS	PASSPORT SUPPLIES	157.95
12620	CITI CARDS	OFFICE SUPPLIES	376.22
12620	CITI CARDS	PITCHERS / DOUGH HOOK / S&P SHAKERS	663.30
12630	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	32.92
12637	METLIFE SMALL BUSINESS CE...	LIFE INS.	407.70
12641	SELDEN FOX	FINAL AUDIT	10,900.00
12642	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	459.60
12643	THE SALEM GROUP	K.TUNNEY 24 HRS	856.32
12643	THE SALEM GROUP	J.VICKERS 7.5 HRS	275.85
12644	TYLER TECHNOLOGIES, INC.	ACCOUNTING SOFTWARE	10,044.29
12645	U.S. FOODSERVICE, INC.	SOUP SPOONS	82.75
12646	WATER ONE	5 GALLON DRINKING WATER	36.80
12652	AIRDO WERWAS, LLC	LEGAL SERVICES	500.00
12654	CAMBRIDGE PRINTING CORP...	LETTERHEAD	165.00
12658	COMCAST	PHONES	264.00
12659	COMED	ELECTRIC	1,266.77
12673	ROCK VALLEY PUBLISHING,LLC	VILLA PARK REVIEW	45.00
12676	THE SALEM GROUP	K.TUNNEY 37.75 HRS	1,346.92
12676	THE SALEM GROUP	J.VICKERS 35 HRS	1,287.30
12676	THE SALEM GROUP	K.TUNNEY 40HRS	1,427.20
12676	THE SALEM GROUP	J.VICKERS 35.50	1,305.69
12679	ULINE	WIRE SHELVING	677.13
12689	DE LAGE LANDEN FINANCIAL ...	COPIER	108.00
12694	NICOR GAS	GAS	803.03
12704	BLUE CROSS BLUE SHIELD OF I...	EMP. HLTH INS & DENTAL	8,580.44
12708	COMCAST CABLE	INTERNET	405.76
12711	ILSE MESSNER	TOI CONFERENCE REIMBURSEMENT	28.37
12712	JRM CONSULTING INC	CONSULTING THROUGH NOVEMBER	2,062.50
12712	JRM CONSULTING INC	NEW LAPTOP & DOCK	2,019.38
12714	REFRIGERATION AND EQUIPM...	INSTALL DISHWASHER	640.00
12715	THE SALEM GROUP	K.TUNNEY 40HRS	1,427.20
12715	THE SALEM GROUP	J.VICKERS 35 HRS	1,287.30
12721	CAMBRIDGE PRINTING CORP...	SENIOR BROCHURES	450.00
12725	CONCORDE SIGN & ENGRAVI...	REDO WINDOW & DOORS FOR ASR	695.00
12727	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	22.32
12730	METLIFE SMALL BUSINESS CE...	LIFE INS.	407.70
12731	ROCK VALLEY PUBLISHING,LLC	ANUAL SUBRSRIPTION INDEPENDENT	59.00
12732	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	970.51
12733	THE SALEM GROUP	J.VICKERS 10.5 HRS	386.19
12733	THE SALEM GROUP	J.VICKERS 24.25 HRS	891.92

Payment Number	Vendor Name	Description (Item)	Amount
12736	WATER ONE	5 GALLON DRINKING WATER	20.90
			55,225.89
Department 1 - ADMINISTRATION Total:			55,225.89
Department: 2 - ASSESSOR'S OFFICE			
12623	COSTAR REALTY INFO.INC	COSTAR SUITE ASR	573.73
12626	DEANNA WILKINS	TOI MEETING 12/4 ASR	168.72
12630	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	71.65
12635	JRM CONSULTING INC	CONSULTING ASR	3,375.00
12635	JRM CONSULTING INC	DELL PRO SLIM ASR	1,564.04
12637	METLIFE SMALL BUSINESS CE...	LIFE INS.	346.55
12639	QUILL CORPORATION	OFFICE SUPLPIES ASR	50.17
12655	CHASE CARD	RETIRMENT LUNCHEON & DESSERT PARTY ASR	389.77
12655	CHASE CARD	MINI FRIDGE ASR OFFICE	147.66
12658	COMCAST	PHONES	694.73
12671	QUILL CORPORATION	OFFICE SUPPLIES ASR	69.99
12677	TREE TOWNS IMAGING & CO...	NEW SIGNS ASR	825.00
12681	WATER ONE, INC.	5 GAL BTLD WATER ASSR	22.90
12684	CANON SOLUTIONS AMERICA, ..	COPIER ASR	12.77
12697	QUILL CORPORATION	OFFICE SUPPLIES ASR	423.87
12701	VERIZON WIRELESS	PHONES/TABLETS ASR	216.06
12704	BLUE CROSS BLUE SHIELD OF I...	EMP. HLTH INS & DENTAL	17,159.30
12708	COMCAST CABLE	INTERNET	405.77
12727	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	60.49
12730	METLIFE SMALL BUSINESS CE...	LIFE INS.	346.55
			26,924.72
Department 2 - ASSESSOR'S OFFICE Total:			26,924.72
Department: 3 - CLERK'S OFFICE			
12620	CITI CARDS	TOI SPRINGFIELD	243.84
12658	COMCAST	PHONES	48.63
			292.47
Department 3 - CLERK'S OFFICE Total:			292.47
Department: 4 - SENIOR CENTER			
12618	CAMBRIDGE PRINTING CORP...	SNR SUN DEC/JAN NEWSLTR 16PGS	1,938.00
12618	CAMBRIDGE PRINTING CORP...	SNR SUN DEC/JAN POST&DELIVER	596.11
12620	CITI CARDS	SENIOR PARTY SUPPLIES & CANDY	1,304.13
12630	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	11.16
12637	METLIFE SMALL BUSINESS CE...	LIFE INS.	45.30
12658	COMCAST	PHONES	152.84
12659	COMED	ELECTRIC	400.03
12667	LUCKY ENTERTAINMENT	SENIOR PARTY ENTERTAINMENT 12-18-25	300.00
12670	PETTYCASH AMY KOFINK	PETTY CASH REIMBURSEMENTS	50.00
12689	DE LAGE LANDEN FINANCIAL ...	COPIER	17.00
12694	NICOR GAS	GAS	253.59
12704	BLUE CROSS BLUE SHIELD OF I...	EMP. HLTH INS & DENTAL	2,498.24
12727	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	11.16
12730	METLIFE SMALL BUSINESS CE...	LIFE INS.	45.30
			7,622.86
Department 4 - SENIOR CENTER Total:			7,622.86
Department: 5 - NUTRITION			
12620	CITI CARDS	CHEF COATS & NUTRITION SUPPLIES	972.63
12624	COZZINI BROS, INC.	KNIFE SERVICE	36.70

Payment Number	Vendor Name	Description (Item)	Amount
12630	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	11.16
12631	GET FRESH PRODUCE	NUTRITION SUPPLIES	261.50
12637	METLIFE SMALL BUSINESS CE...	LIFE INS.	90.60
12645	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	769.37
12645	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	198.92
12645	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	1,731.87
12645	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	240.01
12645	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	94.71
12645	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	78.84
12645	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	64.05
12645	U.S. FOODSERVICE, INC.	CREDIT MEMO FOR INVOICE 1343521	-166.94
12645	U.S. FOODSERVICE, INC.	CREDIT MEMO FOR 1343521	-33.23
12649	ULINE	NUTRITION SUPPLIES	556.51
12649	ULINE	CREDIT MEMO	-456.00
12658	COMCAST	PHONES	76.42
12659	COMED	ELECTRIC	1,266.76
12661	COZZINI BROS, INC.	KNIFE SERVICE	36.70
12678	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	200.17
12678	U.S. FOODSERVICE, INC.	CREDIT MEMO	-70.14
12678	U.S. FOODSERVICE, INC.	CREDIT MEMO	-148.95
12678	U.S. FOODSERVICE, INC.	CREDIT MEMO	-230.32
12678	U.S. FOODSERVICE, INC.	CREDIT MEMO	-126.61
12678	U.S. FOODSERVICE, INC.	CREDIT MEMO	-34.03
12678	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	117.34
12678	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	110.00
12678	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	1,477.51
12694	NICOR GAS	GAS	803.04
12704	BLUE CROSS BLUE SHIELD OF I...	EMP. HLTH INS & DENTAL	3,368.81
12717	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	1,498.40
12717	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	61.24
12717	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	141.82
12717	U.S. FOODSERVICE, INC.	NUTRITION SUPPLIES	60.25
12727	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	11.16
12730	METLIFE SMALL BUSINESS CE...	LIFE INS.	90.60
			13,160.87

Department 5 - NUTRITION Total: 13,160.87

Department: 6 - TRANSPORTATION

12630	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	5.58
12637	METLIFE SMALL BUSINESS CE...	LIFE INS.	29.45
12648	ZIPS CAR WASH LLC	CAR WASH	117.00
12658	COMCAST	PHONES	152.84
12659	COMED	ELECTRIC	400.03
12694	NICOR GAS	GAS	253.59
12704	BLUE CROSS BLUE SHIELD OF I...	EMP. HLTH INS & DENTAL	2,145.11
12727	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	5.58
12730	METLIFE SMALL BUSINESS CE...	LIFE INS.	29.45
12734	T-MOBILE	PHONES	182.04
12737	WEST AUTOMOTIVE SERVICE ...	CAR 4 REPLACE PURGE VALVE	340.23
12738	WEX BANK	FUEL	429.59
			4,090.49

Department 6 - TRANSPORTATION Total: 4,090.49

Department: 7 - MAINTENANCE

12621	CLEANSTAR INC.	MONTHLY JANITORIAL CLEANING	3,466.87
12625	CULLIGAN QUENCH USA, INC.	WATER COOLER (3) [REDACTED]	120.09
12633	J&D LAWN CARE	CLEAN UP BUSHES AND MULCH, REMOVE LEAVES	875.00

Payment Number	Vendor Name	Description (Item)	Amount
12633	J&D LAWCARE	LAWN SERVICE TWSP BLDING NOV	610.00
12633	J&D LAWCARE	LAWN SERVICE LEXINGTON NOV	90.00
12633	J&D LAWCARE	LAWN SERVICE BALL FIEL...	90.00
12634	J&D LAWCARE	SNOW REMOVAL, SHOVEL & SALT WALKS NOV 10 & 30	900.00
12637	METLIFE SMALL BUSINESS CE...	LIFE INS.	45.30
12638	MIDWEST MECHANICAL	HVAC MAINTENANCE AGREEMENT 12-1-25 TO 2-28-26	3,399.00
12640	SANTOYO SERVICES LLC	MONTHLY PEST SERVICE	85.00
12645	U.S. FOODSERVICE, INC.	MAINTENANCE SUPPLIES	43.15
12645	U.S. FOODSERVICE, INC.	MAINTENANCE SUPPLIES	43.29
12649	ULINE	MAINTENANCE SUPPLIES	562.52
12651	A & P GREASE TRAPPERS INC	PUMPED OUTDOOR GREASE TRAP	225.00
12657	CHICAGO FIRE & BURGLAR DE...	QTRTRY BRGLR ALRM MNTRNG 1-01-26 TO 3-31-26	113.85
12670	PETTYCASH AMY KOFINK	PETTY CASH REIMBURSEMENTS	435.00
12672	REFRIGERATION AND EQUIPM...	COOLER REPAIR	415.00
12672	REFRIGERATION AND EQUIPM...	REACH IN COOLER REPAIR	160.00
12678	U.S. FOODSERVICE, INC.	MAINTENANCE SUPPLIES	569.58
12685	CLEANSTAR INC.	EXTRA CLEANING THANKSGIVING PARTY	100.00
12698	R & R BUILDERS INC	WASHER & DRYER PLUMBING & ELECTRIC	2,859.82
12706	CLEANSTAR INC.	EXTRA CLEANING PARTY ON 12-12	75.00
12713	NORCOMM PUBLIC SAFETY C...	NORCOMM FIRE	255.00
12717	U.S. FOODSERVICE, INC.	MAINTENANCE SUPPLIES	44.69
12724	CLEANSTAR INC.	MONTHLY JANITORIAL CLEANING & EXTRA HELP	3,466.87
12726	CULLIGAN QUENCH USA, INC.	WATER COOLER (3)	120.09
12728	GROOT, INC.	DUMPSTER	1,887.72
12730	METLIFE SMALL BUSINESS CE...	LIFE INS.	-317.10
12732	STAPLES BUSINESS CREDIT	MAINTENANCE SUPPLIES	116.33
			20,857.07

Department 7 - MAINTENANCE Total: 20,857.07

Fund 10 - TOWN FUND Total: 128,174.37

Fund: 20 - GENERAL ASSISTANCE

Department: 0 - NON DEPARTMENTAL

12620	CITI CARDS	OFFICE SUPPLIES	92.94
12620	CITI CARDS	PANTRY BAGS & FOOD	153.19
12630	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	16.74
12637	METLIFE SMALL BUSINESS CE...	LIFE INS.	90.60
12649	ULINE	PANTRY BAGS	396.52
12654	CAMBRIDGE PRINTING CORP...	GA POCKET PALS	470.00
12704	BLUE CROSS BLUE SHIELD OF I...	EMP. HLTH INS & DENTAL	6,129.60
12727	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	16.74
12730	METLIFE SMALL BUSINESS CE...	LIFE INS.	90.60
12732	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	327.65
33955	EMERGENCY ASSISTANCE	EA SHELTER CASE EA [REDACTED]	600.00
33956	EMERGENCY ASSISTANCE	EA SHELTER CASE EA [REDACTED]	750.00
33957	VILLAGE OF VILLA PARK	EA UTILITIES CASE EA [REDACTED]	446.98
33958	SALT CREEK SANITARY DISTRI...	EA UTILITIES CASE EA [REDACTED]	188.10
33959	EMERGENCY ASSISTANCE	EA SHELTER CASE EA [REDACTED]	700.00
33960	EMERGENCY ASSISTANCE	EA SHELTER CASE EA [REDACTED]	650.00
33961	EMERGENCY ASSISTANCE	EA SHELTER CASE EA [REDACTED]	600.00
33962	EMERGENCY ASSISTANCE	EA SHELTER CASE EA [REDACTED]	600.00

Payment Number	Vendor Name	Description (Item)	Amount
33963	EMERGENCY ASSISTANCE	EA SHELTER CASE EA	750.00
33964	GENERAL ASSISTANCE	GA PERSONAL CASE GA	600.00
33966	GENERAL ASSISTANCE	GA PERSONAL CASE GA	600.00
33967	GENERAL ASSISTANCE	GA PEROSNAL CASE GA	600.00
33968	GENERAL ASSISTANCE	GA PERSONAL CASE GA	600.00
33969	GENERAL ASSISTANCE	EA SHELTER CASE EA	750.00
			16,219.66

Department 0 - NON DEPARTMENTAL Total: 16,219.66

Fund 20 - GENERAL ASSISTANCE Total: 16,219.66

Fund: 40 - ROAD & BRIDGE

Department: 0 - NON DEPARTMENTAL

12619	CARDMEMBER SERVICES	TRAINING HWY	84.98
12619	CARDMEMBER SERVICES	OFFICE SUPPLIES HWY	96.48
12619	CARDMEMBER SERVICES	UNIFORMS HWY	872.74
12622	COMCAST	PHONES HWY	318.88
12629	FCWRD	SEWER HWY	16.63
12630	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	5.58
12636	JRM CONSULTING INC.	IT MONITORING HWY	300.00
12637	METLIFE SMALL BUSINESS CE...	LIFE INS.	45.30
12665	ILLINOIS PUBLIC WORKS MUT...	ANNUAL MEMBERSHIP HWY	500.00
12686	COM ED	ELECTRIC HWY	2,533.43
12691	HARBOR FREIGHT TOOLS	TOOLS HWY	234.45
12693	NICOR GAS	GAS HWY	144.03
12695	NICOR GAS	GAS HWY	774.96
12703	ATLAS FORMS & GRAPHICS	BUSINESS CARDS HWY	263.34
12705	BLUE CROSS BLUE SHIELD OF I...	EMP. HLTH INS & DENTAL HWY	3,816.65
12707	COMCAST CABLE	PHONE/INTERNET HWY	305.51
12709	FLOOD BROTHERS DISPOSAL &...	DUMPSTER HWY 1.5 YARD & RECYCLING	163.89
12723	CARDMEMBER SERVICES	TRAINING HWY	35.00
12727	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	5.58
12729	LEN'S ACE HARDWARE, INC.	UNIFORM HWY	44.98
12730	METLIFE SMALL BUSINESS CE...	LIFE INS.	45.30
12735	VERIZON WIRELESS	PHONE HWY	33.11
			10,640.82

Department 0 - NON DEPARTMENTAL Total: 10,640.82

Fund 40 - ROAD & BRIDGE Total: 10,640.82

Fund: 44 - EQUIPMENT & BUILDING

Department: 0 - NON DEPARTMENTAL

12619	CARDMEMBER SERVICES	SUPPLIES HWY	350.66
12619	CARDMEMBER SERVICES	BUILDING SUPPLIES HWY	188.56
12619	CARDMEMBER SERVICES	EQUIPMENT MAINTENANCE HWY	735.70
12619	CARDMEMBER SERVICES	NEW TRUCK PARTS HWY	248.90
12627	EBEL'S ACE HARDWARE	BUILDING SUPPLIES HWY	20.82
12628	FAMILY UNITED CLEANING C...	CLEANING SERVICES	550.00
12628	FAMILY UNITED CLEANING C...	CLEANING SERVICES HWY	330.00
12632	GRAINGER	EQUIPMENT PARTS HWY	122.67
12653	AUTOZONE, INC	PARTS HWY	122.98
12660	COMMERCIAL TIRE SERVICE	TRUCK #69 TIRES HWY	1,014.92
12663	HARBOR FREIGHT TOOLS	EQUIPMENT HWY	39.99
12664	HOME DEPOT CREDIT SERVICES	SUPPLIES HWY	148.24
12664	HOME DEPOT CREDIT SERVICES	BUILDING SUPPLIES HWY	111.57
12666	J&D LAWNCARE	LAWN SERVICE HWY BLDING NOV	55.00
12668	MONROE TRUCK EQUIPMENT	TRUCK PARTS HWY	50.32
12669	O'REILLY AUTO PARTS	PARTS HWY	883.33
12674	SOURCE NORTH AMERICA	PARTS HWY	93.94
12674	SOURCE NORTH AMERICA	TRUCK PART HWY	134.36

Payment Number	Vendor Name	Description (Item)	Amount
12675	STENSTROM PETROLEUM & S...	TANK REPORT MACHINE REPAIR HWY	359.50
12680	UNITED STATES ALLIANCE FIRE...	ANNUAL BACKFLOW INSPECTION HWY	340.00
12682	AUTOZONE, INC	BATTERY HWY	174.43
12682	AUTOZONE, INC	PARTS HWY	12.34
12683	BRISTOL HOSE & FITTING MAIN	PARTS HWY	836.73
12683	BRISTOL HOSE & FITTING MAIN	PARTS HWY	84.53
12687	COMMERCIAL TIRE SERVICE	TIRE/PARTS HWY	674.28
12692	MONROE TRUCK EQUIPMENT	PART HWY	95.68
12692	MONROE TRUCK EQUIPMENT	#52 PSTY HWY	3,679.65
12696	O'REILLY AUTO PARTS	PARTS HWY	125.00
12700	USSI RENTALS, INC.	ANNUAL INSPECTION BUCKET TRUCK HWY	670.00
12710	FLOOD BROTHERS DISPOSAL &..	DUMPSTERS 15 & 30 YD HWY	837.32
12710	FLOOD BROTHERS DISPOSAL &..	ELECTRONIC DUMPSTER HWY	385.02
12718	WEST SIDE TRACTOR SALES	PARTS HWY	175.01
12720	ATLAS BOBCAT, INC.	PARTS HWY	233.58
12722	CAPITAL ONE COMMERCIAL	DEF HWY	53.94
12723	CARDMEMBER SERVICES	TOLL HWY	1.50
12729	LEN'S ACE HARDWARE, INC.	PARTS & SUPPLIES HWY	15.97
			13,956.44

Department 0 - NON DEPARTMENTAL Total: 13,956.44

Fund 44 - EQUIPMENT & BUILDING Total: 13,956.44

Fund: 46 - PERMANENT ROAD FUND

Department: 0 - NON DEPARTMENTAL

12619	CARDMEMBER SERVICES	FUEL HWY	48.48
12630	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	54.68
12637	METLIFE SMALL BUSINESS CE...	LIFE INS.	271.80
12647	WESTMORE SUPPLY CO	FUEL HWY	660.00
12656	CHEMSEARCH	FUEL ADDITIVE HWY	690.00
12662	FEECE OIL COMPANY	FUEL HWY	1,476.49
12662	FEECE OIL COMPANY	FUEL HWY	9,280.78
12664	HOME DEPOT CREDIT SERVICES	ROAD SUPPLIES HWY	56.48
12666	J&D LAWN CARE	LAWN SERVICE HWY END CAPS, MULCH BIN, PRKWAY NOV	205.00
12688	COMPASS MINERALS	SALT HWY	14,763.96
12690	DU-KANE ASPHALT	ASPHALT HWY	858.84
12705	BLUE CROSS BLUE SHIELD OF I...	EMP. HLTH INS & DENTAL HWY	7,467.20
12719	ABBOTT TREE CARE PROFESSI...	CLEARED TREES & BRUSH HWY	19,200.00
12722	CAPITAL ONE COMMERCIAL	MAILBOX POST HWY	190.00
12727	FIDELITY SECURITY LIFE INS CO	EMP. VISION INS.	44.08
12730	METLIFE SMALL BUSINESS CE...	LIFE INS.	271.80
			55,539.59

Department 0 - NON DEPARTMENTAL Total: 55,539.59

Fund 46 - PERMANENT ROAD FUND Total: 55,539.59

Fund: 50 - POLICE DISTRICT

Department: 0 - NON DEPARTMENTAL

12699	SHERIFF OF DU PAGE COUNTY	POLICE SERVICES	11,691.54
12716	T-MOBILE	PHONE	41.01
			11,732.55

Department 0 - NON DEPARTMENTAL Total: 11,732.55

Fund 50 - POLICE DISTRICT Total: 11,732.55

Grand Total: 236,263.43

Report Summary

Fund Summary

Fund	Payment Amount
10 - TOWN FUND	128,174.37
20 - GENERAL ASSISTANCE	16,219.66
40 - ROAD & BRIDGE	10,640.82
44 - EQUIPMENT & BUILDING	13,956.44
46 - PERMANENT ROAD FUND	55,539.59
50 - POLICE DISTRICT	11,732.55
Grand Total:	236,263.43

Account Summary

Account Number	Account Name	Payment Amount
10-1-2135	HEALTH INSURANCE PA...	9,451.08
10-1-4180	ACCOUNTING SERVICES	10,900.00
10-1-4205	TELEPHONE	264.00
10-1-4207	UTILITIES	2,475.56
10-1-4210	PROFESSIONAL SERVICES	23,293.68
10-1-4211	LEGAL SERVICES	500.00
10-1-4220	EDUCATION & PROF ME...	889.03
10-1-4221	MILEAGE	41.50
10-1-4230	PRINTING & PUBLICATI...	598.50
10-1-4231	POSTAGE	78.00
10-1-4232	DUES & SUBSCRIPTIONS	194.00
10-1-4233	PASSPORT SUPPLIES	157.95
10-1-4234	OFFICE SUPPLIES	2,192.03
10-1-4310	CAPITAL OUTLAY/EQUI...	4,190.56
10-2-2135	HEALTH INSURANCE PA...	17,984.54
10-2-4205	TELEPHONE	910.79
10-2-4210	PROFESSIONAL SERVICES	3,375.00
10-2-4232	DUES & SUBSCRIPTIONS	573.73
10-2-4234	OFFICE SUPPLIES	956.70
10-2-4240	TRAINING	168.72
10-2-4245	MAINTENANCE EQUIPM...	418.54
10-2-4310	CAPITAL OUTLAY/EQUI...	2,536.70
10-3-4205	TELEPHONE	48.63
10-3-4220	EDUCATION & PROF ME...	243.84
10-4-2135	HEALTH INSURANCE PA...	2,611.16
10-4-4205	TELEPHONE	152.84
10-4-4207	UTILITIES	653.62
10-4-4241	SENIOR CENTER OPERAT...	4,205.24
10-5-2135	HEALTH INSURANCE PA...	3,572.33
10-5-4205	TELEPHONE	76.42
10-5-4207	UTILITIES	2,069.80
10-5-4240	NUTRITION SUPPLIES	7,442.32
10-6-2135	HEALTH INSURANCE PA...	2,215.17
10-6-4205	TELEPHONE	152.84
10-6-4206	CELLPHONES	182.04
10-6-4207	UTILITIES	653.62
10-6-4250	FUEL EXP	429.59
10-6-4251	AUTO MAINT & REPAIRS	457.23
10-7-2135	HEALTH INSURANCE PA...	-271.80
10-7-4242	MAINTENANCE SUPPLIES	1,379.56
10-7-4244	BUILDING MAINTENANCE	16,314.49
10-7-4310	CAPITAL OUTLAY/ BUILD...	3,434.82
20-0-2135	HEALTH INSURANCE PA...	6,344.28
20-0-4234	OFFICE SUPPLIES	420.59
20-0-4270	HOME RELIEF	9,454.79
40-0-2135	HEALTH INSURANCE PA...	3,918.41
40-0-4127	TRAINING	119.98

Account Summary

Account Number	Account Name	Payment Amount
40-0-4205	TELEPHONE	657.50
40-0-4207	UTILITIES	3,632.94
40-0-4210	CONSULTING/PROFESSI...	300.00
40-0-4230	PRINTING & PUBLICATI...	263.34
40-0-4232	DUES & SUBSCRIPTIONS	500.00
40-0-4234	OFFICE SUPPLIES	96.48
40-0-4235	SMALL TOOLS-UNIFORMS	1,152.17
44-0-4242	MAINTENANCE SUPPLIES	535.69
44-0-4244	BUILDING MAINTENANCE	3,279.64
44-0-4245	MAINTENANCE EQUIPM...	9,892.21
44-0-4310	CAPITAL OUTLAY	248.90
46-0-2135	HEATH INSURANCE PAY...	8,109.56
46-0-4243	CONTRACTUAL SERVICES	35,274.28
46-0-4250	AUTOMOTIVE FUEL/OIL	12,155.75
50-0-4600	POLICING EXPENSES	11,691.54
50-0-4601	MISCELLANEOUS EXPEN...	41.01
	Grand Total:	236,263.43

Project Account Summary

Project Account Key	Payment Amount
None	236,263.43
Grand Total:	236,263.43



YORK TOWNSHIP

Detail vs Budget Report Account Summary

Date Range: 04/01/2025 - 01/13/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
10 - TOWN FUND								
Revenue								
10-0-3020	PROPERTY TAXES	0.00	-3,102,070.00	0.00	-3,087,943.17	-3,087,943.17	-14,126.83	-0.46 %
10-0-3030	PERS PROPERTY REPLACEMENT TAX	0.00	-230,000.00	0.00	-166,781.25	-166,781.25	-63,218.75	-27.49 %
10-0-3040	NUTRITION INCOME	0.00	-34,000.00	0.00	-41,980.33	-41,980.33	7,980.33	23.47 %
10-0-3050	TRANSPORTATION INCOME	0.00	-15,000.00	0.00	-11,439.00	-11,439.00	-3,561.00	-23.74 %
10-0-3060	SENIOR SUN SUBSCRIPTIONS	0.00	-7,500.00	0.00	-3,320.00	-3,320.00	-4,180.00	-55.73 %
10-0-3065	PASSPORT REVENUES	0.00	-4,500.00	0.00	-3,562.66	-3,562.66	-937.34	-20.83 %
10-0-3070	OTHER REVENUES	0.00	-20,000.00	0.00	-361,807.57	-361,807.57	341,807.57	1,709.04 %
10-0-3090	INTEREST INCOME	0.00	-35,000.00	0.00	-20,425.65	-20,425.65	-14,574.35	-41.64 %
	Revenue Totals:	0.00	-3,448,070.00	0.00	-3,697,259.63	-3,697,259.63	249,189.63	7.23 %
Expense								
10-1-4010	SUPERVISOR SALARY	0.00	98,500.00	0.00	72,244.60	72,244.60	26,255.40	26.66 %
10-1-4020	TOWN CLERK SALARY	0.00	24,000.00	0.00	18,461.60	18,461.60	5,538.40	23.08 %
10-1-4040	ASSESSOR SALARY	0.00	145,500.00	0.00	103,846.20	103,846.20	41,653.80	28.63 %
10-1-4050	ROAD COMMISSIONER SALARY	0.00	40,000.00	0.00	33,414.52	33,414.52	6,585.48	16.46 %
10-1-4070	BOARD OF TRUSTEES SALARY	0.00	30,000.00	0.00	23,076.80	23,076.80	6,923.20	23.08 %
10-1-4080	SUPERVISION ROAD & BRIDGE	0.00	1,000.00	0.00	769.22	769.22	230.78	23.08 %
10-1-4100	OTHER SALARIES	0.00	337,850.00	0.00	206,175.78	206,175.78	131,674.22	38.97 %
10-1-4120	HEALTH INSURANCE	0.00	200,000.00	0.00	125,094.01	125,094.01	74,905.99	37.45 %
10-1-4130	U C TAX	0.00	650.00	0.00	168.81	168.81	481.19	74.03 %
10-1-4180	ACCOUNTING SERVICES	0.00	14,000.00	0.00	13,900.00	13,900.00	100.00	0.71 %
10-1-4200	LIABILITY INSURANCE	0.00	50,000.00	0.00	46,776.00	46,776.00	3,224.00	6.45 %
10-1-4205	TELEPHONE	0.00	4,000.00	0.00	2,320.54	2,320.54	1,679.46	41.99 %
10-1-4207	UTILITIES	0.00	40,000.00	0.00	29,884.47	29,884.47	10,115.53	25.29 %
10-1-4210	PROFESSIONAL SERVICES	0.00	70,000.00	0.00	88,443.87	88,443.87	-18,443.87	-26.35 %
10-1-4211	LEGAL SERVICES	0.00	30,000.00	0.00	62,256.54	62,256.54	-32,256.54	-107.52 %
10-1-4220	EDUCATION & PROF MEETINGS	0.00	2,500.00	0.00	2,618.95	2,618.95	-118.95	-4.76 %
10-1-4221	MILEAGE	0.00	750.00	0.00	108.41	108.41	641.59	85.55 %
10-1-4230	PRINTING & PUBLICATION	0.00	3,000.00	0.00	2,938.31	2,938.31	61.69	2.06 %
10-1-4231	POSTAGE	0.00	2,000.00	0.00	1,651.41	1,651.41	348.59	17.43 %
10-1-4232	DUES & SUBSCRIPTIONS	0.00	6,500.00	0.00	6,519.04	6,519.04	-19.04	-0.29 %
10-1-4233	PASSPORT SUPPLIES	0.00	1,500.00	0.00	706.52	706.52	793.48	52.90 %
10-1-4234	OFFICE SUPPLIES	0.00	15,000.00	0.00	12,755.21	12,755.21	2,244.79	14.97 %
10-1-4310	CAPITAL OUTLAY/EQUIPMENT	0.00	200,000.00	0.00	90,818.67	90,818.67	109,181.33	54.59 %
10-1-4400	CONTINGENCIES	0.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00 %
10-2-4100	SALARIES	0.00	950,000.00	0.00	689,087.68	689,087.68	260,912.32	27.46 %

Detail vs Budget Report

Date Range: 04/01/2025 - 01/13/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
10-2-4120	HEALTH INSURANCE	0.00	280,000.00	0.00	218,468.74	218,468.74	61,531.26	21.98 %
10-2-4130	U C TAX	0.00	1,500.00	0.00	275.04	275.04	1,224.96	81.66 %
10-2-4205	TELEPHONE	0.00	12,000.00	0.00	8,051.24	8,051.24	3,948.76	32.91 %
10-2-4210	PROFESSIONAL SERVICES	0.00	61,000.00	0.00	32,025.00	32,025.00	28,975.00	47.50 %
10-2-4221	MILEAGE	0.00	250.00	0.00	0.00	0.00	250.00	100.00 %
10-2-4231	POSTAGE	0.00	250.00	0.00	0.00	0.00	250.00	100.00 %
10-2-4232	DUES & SUBSCRIPTIONS	0.00	23,375.00	0.00	17,585.11	17,585.11	5,789.89	24.77 %
10-2-4234	OFFICE SUPPLIES	0.00	14,000.00	0.00	4,665.82	4,665.82	9,334.18	66.67 %
10-2-4240	TRAINING	0.00	20,000.00	0.00	7,610.31	7,610.31	12,389.69	61.95 %
10-2-4245	MAINTENANCE EQUIPMENT	0.00	6,000.00	0.00	3,765.02	3,765.02	2,234.98	37.25 %
10-2-4310	CAPITAL OUTLAY/EQUIPMENT	0.00	15,000.00	0.00	2,536.70	2,536.70	12,463.30	83.09 %
10-3-4100	SALARIES	0.00	5,000.00	0.00	3,846.20	3,846.20	1,153.80	23.08 %
10-3-4205	TELEPHONE	0.00	500.00	0.00	427.47	427.47	72.53	14.51 %
10-3-4210	PROFESSIONAL SERVICES	0.00	500.00	0.00	370.00	370.00	130.00	26.00 %
10-3-4211	LEGAL SERVICES	0.00	500.00	0.00	996.11	996.11	-496.11	-99.22 %
10-3-4220	EDUCATION & PROF MEETINGS	0.00	650.00	0.00	533.84	533.84	116.16	17.87 %
10-3-4221	MILEAGE	0.00	100.00	0.00	0.00	0.00	100.00	100.00 %
10-3-4230	PRINTING & PUBLICATION	0.00	500.00	0.00	45.00	45.00	455.00	91.00 %
10-3-4234	OFFICE SUPPLIES	0.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
10-3-4260	LEGAL NOTICES	0.00	450.00	0.00	94.00	94.00	356.00	79.11 %
10-3-4262	RECORD KEEPING	0.00	1,000.00	0.00	1,934.70	1,934.70	-934.70	-93.47 %
10-3-4263	MISC. ELECTION EXPENSES	0.00	50.00	0.00	0.00	0.00	50.00	100.00 %
10-3-4265	COURT REPORTERS	0.00	350.00	0.00	0.00	0.00	350.00	100.00 %
10-3-4310	CAPITAL OUTLAY/EQUIPMENT	0.00	1,850.00	0.00	1,274.08	1,274.08	575.92	31.13 %
10-4-4100	SALARIES	0.00	155,000.00	0.00	68,666.92	68,666.92	86,333.08	55.70 %
10-4-4120	HEALTH INSURANCE	0.00	82,000.00	0.00	27,875.03	27,875.03	54,124.97	66.01 %
10-4-4130	U C TAX	0.00	500.00	0.00	34.10	34.10	465.90	93.18 %
10-4-4200	LIABILITY INSURANCE	0.00	3,000.00	0.00	3,000.00	3,000.00	0.00	0.00 %
10-4-4205	TELEPHONE	0.00	2,000.00	0.00	1,343.49	1,343.49	656.51	32.83 %
10-4-4207	UTILITIES	0.00	10,000.00	0.00	8,281.56	8,281.56	1,718.44	17.18 %
10-4-4241	SENIOR CENTER OPERATIONS	0.00	30,000.00	0.00	25,462.38	25,462.38	4,537.62	15.13 %
10-5-4100	SALARIES	0.00	105,000.00	0.00	78,328.35	78,328.35	26,671.65	25.40 %
10-5-4120	HEALTH INSURANCE	0.00	40,000.00	0.00	26,446.19	26,446.19	13,553.81	33.88 %
10-5-4130	U C TAX	0.00	300.00	0.00	133.45	133.45	166.55	55.52 %
10-5-4200	LIABILITY INSURANCE	0.00	3,000.00	0.00	3,000.00	3,000.00	0.00	0.00 %
10-5-4205	TELEPHONE	0.00	1,000.00	0.00	671.73	671.73	328.27	32.83 %
10-5-4207	UTILITIES	0.00	25,000.00	0.00	26,224.98	26,224.98	-1,224.98	-4.90 %
10-5-4240	NUTRITION SUPPLIES	0.00	100,000.00	0.00	88,757.47	88,757.47	11,242.53	11.24 %
10-6-4100	SALARIES	0.00	160,000.00	0.00	105,867.84	105,867.84	54,132.16	33.83 %
10-6-4120	HEALTH INSURANCE	0.00	30,000.00	0.00	18,693.58	18,693.58	11,306.42	37.69 %
10-6-4130	U C TAX	0.00	1,000.00	0.00	426.10	426.10	573.90	57.39 %
10-6-4200	LIABILITY INSURANCE	0.00	23,000.00	0.00	23,000.00	23,000.00	0.00	0.00 %
10-6-4205	TELEPHONE	0.00	1,750.00	0.00	1,343.48	1,343.48	406.52	23.23 %
10-6-4206	CELLPHONES	0.00	4,500.00	0.00	1,647.52	1,647.52	2,852.48	63.39 %

Detail vs Budget Report

Date Range: 04/01/2025 - 01/13/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
10-6-4207	UTILITIES	0.00	10,000.00	0.00	8,281.56	8,281.56	1,718.44	17.18 %
10-6-4230	PRINTING & PUBLICATION	0.00	1,500.00	0.00	1,038.00	1,038.00	462.00	30.80 %
10-6-4250	FUEL EXP	0.00	10,000.00	0.00	5,474.17	5,474.17	4,525.83	45.26 %
10-6-4251	AUTO MAINT & REPAIRS	0.00	10,000.00	0.00	10,973.46	10,973.46	-973.46	-9.73 %
10-6-4252	AUTO LEASING/PURCHASE	0.00	37,000.00	0.00	0.00	0.00	37,000.00	100.00 %
10-6-4310	CAPITAL OUTLAY/EQUIPMENT	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
10-6-4400	CONTINGENCIES	0.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00 %
10-7-4100	SALARIES	0.00	40,000.00	0.00	9,521.05	9,521.05	30,478.95	76.20 %
10-7-4120	HEALTH INSURANCE	0.00	27,000.00	0.00	11,229.13	11,229.13	15,770.87	58.41 %
10-7-4130	U C TAX	0.00	150.00	0.00	44.15	44.15	105.85	70.57 %
10-7-4200	LIABILITY INSURANCE	0.00	6,100.00	0.00	6,100.00	6,100.00	0.00	0.00 %
10-7-4242	MAINTENANCE SUPPLIES	0.00	15,000.00	0.00	10,721.05	10,721.05	4,278.95	28.53 %
10-7-4244	BUILDING MAINTENANCE	0.00	150,000.00	0.00	110,226.60	110,226.60	39,773.40	26.52 %
10-7-4310	CAPITAL OUTLAY/ BUILDING	0.00	1,160,000.00	0.00	206,061.82	206,061.82	953,938.18	82.24 %
10-8-4500	YOUTH SERVICES	0.00	15,000.00	0.00	2,600.00	2,600.00	12,400.00	82.67 %
Expense Totals:		0.00	5,038,875.00	0.00	2,830,016.70	2,830,016.70	2,208,858.30	43.84 %
10 - TOWN FUND Totals:		0.00	1,590,805.00	0.00	-867,242.93	-867,242.93	2,458,047.93	
11 - FICA FUND								
Revenue								
11-0-3020	PROPERTY TAXES	0.00	-155,000.00	0.00	-160,303.80	-160,303.80	5,303.80	3.42 %
11-0-3090	INTEREST INCOME	0.00	-500.00	0.00	-295.47	-295.47	-204.53	-40.91 %
Revenue Totals:		0.00	-155,500.00	0.00	-160,599.27	-160,599.27	5,099.27	3.28 %
Expense								
11-0-4000	FICA EXPENSE	0.00	160,000.00	0.00	115,033.72	115,033.72	44,966.28	28.10 %
Expense Totals:		0.00	160,000.00	0.00	115,033.72	115,033.72	44,966.28	28.10 %
11 - FICA FUND Totals:		0.00	4,500.00	0.00	-45,565.55	-45,565.55	50,065.55	
12 - IMRF FUND								
Revenue								
12-0-3020	PROPERTY TAXES	0.00	-5,000.00	0.00	-7,639.47	-7,639.47	2,639.47	52.79 %
12-0-3090	INTEREST INCOME	0.00	-750.00	0.00	-884.41	-884.41	134.41	17.92 %
Revenue Totals:		0.00	-5,750.00	0.00	-8,523.88	-8,523.88	2,773.88	48.24 %
Expense								
12-0-4002	I.M.R.F. EXPENSE	0.00	19,000.00	0.00	11,685.52	11,685.52	7,314.48	38.50 %
Expense Totals:		0.00	19,000.00	0.00	11,685.52	11,685.52	7,314.48	38.50 %
12 - IMRF FUND Totals:		0.00	13,250.00	0.00	3,161.64	3,161.64	10,088.36	
20 - GENERAL ASSISTANCE								
Revenue								
20-0-3020	PROPERTY TAXES	0.00	-500,000.00	0.00	-497,892.96	-497,892.96	-2,107.04	-0.42 %
20-0-3061	REIMBURSEMENT FROM SSI	0.00	-3,500.00	0.00	-6,950.00	-6,950.00	3,450.00	98.57 %
20-0-3070	OTHER REVENUES	0.00	-11,500.00	0.00	-3,934.62	-3,934.62	-7,565.38	-65.79 %
20-0-3090	INTEREST INCOME	0.00	-750.00	0.00	-811.60	-811.60	61.60	8.21 %

Detail vs Budget Report

Date Range: 04/01/2025 - 01/13/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Revenue Totals:		0.00	-515,750.00	0.00	-509,589.18	-509,589.18	-6,160.82	-1.19 %
Expense								
20-0-4100	SALARIES	0.00	199,000.00	0.00	129,303.36	129,303.36	69,696.64	35.02 %
20-0-4120	HEALTH INSURANCE	0.00	80,000.00	0.00	42,351.89	42,351.89	37,648.11	47.06 %
20-0-4130	U C TAX	0.00	500.00	0.00	102.67	102.67	397.33	79.47 %
20-0-4220	EDUCATION & PROF MEETINGS	0.00	3,000.00	0.00	759.18	759.18	2,240.82	74.69 %
20-0-4221	MILEAGE	0.00	200.00	0.00	35.95	35.95	164.05	82.03 %
20-0-4234	OFFICE SUPPLIES	0.00	1,500.00	0.00	944.03	944.03	555.97	37.06 %
20-0-4270	HOME RELIEF	0.00	170,000.00	0.00	125,512.27	125,512.27	44,487.73	26.17 %
20-0-4271	FUNERAL & BURIAL	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
20-0-4310	CAPITAL OUTLAY/EQUIPMENT	0.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
20-0-4400	CONTINGENCIES	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
Expense Totals:		0.00	459,200.00	0.00	299,009.35	299,009.35	160,190.65	34.88 %
20 - GENERAL ASSISTANCE Totals:		0.00	-56,550.00	0.00	-210,579.83	-210,579.83	154,029.83	
40 - ROAD & BRIDGE								
Revenue								
40-0-3020	PROPERTY TAXES	0.00	-150,000.00	0.00	-162,217.91	-162,217.91	12,217.91	8.15 %
40-0-3030	PERS PROPERTY REPLACEMENT TAX	0.00	-100,000.00	0.00	-61,313.92	-61,313.92	-38,686.08	-38.69 %
40-0-3070	OTHER REVENUES	0.00	-50.00	0.00	0.00	0.00	-50.00	-100.00 %
40-0-3090	INTEREST INCOME	0.00	-1,500.00	0.00	-797.37	-797.37	-702.63	-46.84 %
Revenue Totals:		0.00	-251,550.00	0.00	-224,329.20	-224,329.20	-27,220.80	-10.82 %
Expense								
40-0-4100	SALARIES	0.00	77,000.00	0.00	58,800.00	58,800.00	18,200.00	23.64 %
40-0-4120	HEALTH INSURANCE	0.00	36,000.00	0.00	22,859.01	22,859.01	13,140.99	36.50 %
40-0-4126	TRAVEL EXPENSES	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
40-0-4127	TRAINING	0.00	1,000.00	0.00	821.18	821.18	178.82	17.88 %
40-0-4130	U C TAX	0.00	125.00	0.00	19.30	19.30	105.70	84.56 %
40-0-4205	TELEPHONE	0.00	8,000.00	0.00	6,292.06	6,292.06	1,707.94	21.35 %
40-0-4207	UTILITIES	0.00	40,000.00	0.00	26,951.30	26,951.30	13,048.70	32.62 %
40-0-4210	CONSULTING/PROFESSIONAL SERVICES	0.00	10,000.00	0.00	6,528.99	6,528.99	3,471.01	34.71 %
40-0-4230	PRINTING & PUBLICATION	0.00	4,000.00	0.00	1,346.87	1,346.87	2,653.13	66.33 %
40-0-4231	POSTAGE	0.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00 %
40-0-4232	DUES & SUBSCRIPTIONS	0.00	8,000.00	0.00	4,103.17	4,103.17	3,896.83	48.71 %
40-0-4234	OFFICE SUPPLIES	0.00	6,000.00	0.00	1,718.99	1,718.99	4,281.01	71.35 %
40-0-4235	SMALL TOOLS-UNIFORMS	0.00	10,000.00	0.00	5,918.97	5,918.97	4,081.03	40.81 %
40-0-4400	CONTINGENCIES	0.00	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
Expense Totals:		0.00	229,125.00	0.00	135,359.84	135,359.84	93,765.16	40.92 %
40 - ROAD & BRIDGE Totals:		0.00	-22,425.00	0.00	-88,969.36	-88,969.36	66,544.36	
41 - R & B FICA								
Revenue								
41-0-3020	PROPERTY TAXES	0.00	-55,000.00	0.00	-59,059.42	-59,059.42	4,059.42	7.38 %
41-0-3090	INTEREST INCOME	0.00	-450.00	0.00	-280.16	-280.16	-169.84	-37.74 %

Detail vs Budget Report

Date Range: 04/01/2025 - 01/13/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
		Revenue Totals:	0.00	-55,450.00	0.00	-59,339.58	-59,339.58	3,889.58	7.01 %
Expense									
41-0-4000	FICA EXPENSE	0.00	55,000.00	0.00	40,399.74	40,399.74	14,600.26	26.55 %	
		Expense Totals:	0.00	55,000.00	0.00	40,399.74	40,399.74	14,600.26	26.55 %
	41 - R & B FICA Totals:	0.00	-450.00	0.00	-18,939.84	-18,939.84	18,489.84		
42 - R & B IMRF									
Revenue									
42-0-3020	PROPERTY TAXES	0.00	-10,000.00	0.00	-8,436.31	-8,436.31	-1,563.69	-15.64 %	
42-0-3090	INTEREST INCOME	0.00	-450.00	0.00	-36.67	-36.67	-413.33	-91.85 %	
	Revenue Totals:	0.00	-10,450.00	0.00	-8,472.98	-8,472.98	-1,977.02	-18.92 %	
Expense									
42-0-4002	I.M.R.F. EXPENSE	0.00	5,700.00	0.00	4,167.95	4,167.95	1,532.05	26.88 %	
	Expense Totals:	0.00	5,700.00	0.00	4,167.95	4,167.95	1,532.05	26.88 %	
	42 - R & B IMRF Totals:	0.00	-4,750.00	0.00	-4,305.03	-4,305.03	-444.97		
44 - EQUIPMENT & BUILDING									
Revenue									
44-0-3020	PROPERTY TAXES	0.00	-300,000.00	0.00	-314,026.09	-314,026.09	14,026.09	4.68 %	
44-0-3070	OTHER REVENUES	0.00	-20,000.00	0.00	-5,205.20	-5,205.20	-14,794.80	-73.97 %	
44-0-3090	INTEREST INCOME	0.00	-2,500.00	0.00	-1,475.27	-1,475.27	-1,024.73	-40.99 %	
	Revenue Totals:	0.00	-322,500.00	0.00	-320,706.56	-320,706.56	-1,793.44	-0.56 %	
Expense									
44-0-4242	MAINTENANCE SUPPLIES	0.00	45,000.00	0.00	22,239.36	22,239.36	22,760.64	50.58 %	
44-0-4244	BUILDING MAINTENANCE	0.00	40,000.00	0.00	45,795.88	45,795.88	-5,795.88	-14.49 %	
44-0-4245	MAINTENANCE EQUIPMENT	0.00	60,000.00	0.00	56,335.60	56,335.60	3,664.40	6.11 %	
44-0-4246	EQUIPMENT RENTALS	0.00	8,000.00	0.00	0.00	0.00	8,000.00	100.00 %	
44-0-4310	CAPITAL OUTLAY	0.00	370,000.00	0.00	189,266.48	189,266.48	180,733.52	48.85 %	
	Expense Totals:	0.00	523,000.00	0.00	313,637.32	313,637.32	209,362.68	40.03 %	
	44 - EQUIPMENT & BUILDING Totals:	0.00	200,500.00	0.00	-7,069.24	-7,069.24	207,569.24		
46 - PERMANENT ROAD FUND									
Revenue									
46-0-3020	PROPERTY TAXES	0.00	-3,349,459.00	0.00	-3,130,168.36	-3,130,168.36	-219,290.64	-6.55 %	
46-0-3050	INTERGOV AGREEMENT	0.00	-100,000.00	0.00	-7,000.00	-7,000.00	-93,000.00	-93.00 %	
46-0-3070	OTHER REVENUES	0.00	-25,000.00	0.00	-8,861.18	-8,861.18	-16,138.82	-64.56 %	
46-0-3090	INTEREST INCOME	0.00	-5,500.00	0.00	-7,882.19	-7,882.19	2,382.19	43.31 %	
	Revenue Totals:	0.00	-3,479,959.00	0.00	-3,153,911.73	-3,153,911.73	-326,047.27	-9.37 %	
Expense									
46-0-4100	SALARIES	0.00	630,000.00	0.00	480,890.41	480,890.41	149,109.59	23.67 %	
46-0-4102	OVERTIME	0.00	25,000.00	0.00	8,561.89	8,561.89	16,438.11	65.75 %	
46-0-4120	HEALTH INSURANCE	0.00	130,000.00	0.00	109,501.34	109,501.34	20,498.66	15.77 %	
46-0-4130	U C TAX	0.00	850.00	0.00	228.36	228.36	621.64	73.13 %	

Detail vs Budget Report

Date Range: 04/01/2025 - 01/13/2026

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
46-0-4200	LIABILITY INSURANCE	0.00	47,500.00	0.00	44,167.00	44,167.00	3,333.00	7.02 %
46-0-4213	ENGINEERING SERVICE	0.00	50,000.00	0.00	18,430.09	18,430.09	31,569.91	63.14 %
46-0-4242	MAINTENANCE SUPPLIES-ROAD	0.00	60,000.00	0.00	38,166.04	38,166.04	21,833.96	36.39 %
46-0-4243	CONTRACTUAL SERVICES	0.00	2,439,609.00	0.00	1,800,697.99	1,800,697.99	638,911.01	26.19 %
46-0-4250	AUTOMOTIVE FUEL/OIL	0.00	35,000.00	0.00	22,324.45	22,324.45	12,675.55	36.22 %
46-0-4280	MOSQUITO ABATEMENT	0.00	62,000.00	0.00	61,740.00	61,740.00	260.00	0.42 %
46-0-4400	CONTINGENCIES	0.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00 %
	Expense Totals:	0.00	3,529,959.00	0.00	2,584,707.57	2,584,707.57	945,251.43	26.78 %
	46 - PERMANENT ROAD FUND Totals:	0.00	50,000.00	0.00	-569,204.16	-569,204.16	619,204.16	
48 - MOTOR FUEL TAX								
Revenue								
48-0-3085	MFT ALLOTMENT	0.00	0.00	0.00	-53,873.62	-53,873.62	53,873.62	0.00 %
48-0-3090	INTEREST EARNED	0.00	0.00	0.00	-2,497.37	-2,497.37	2,497.37	0.00 %
	Revenue Totals:	0.00	0.00	0.00	-56,370.99	-56,370.99	56,370.99	0.00 %
Expense								
48-0-4212	MFT DISBURSEMENT	0.00	0.00	0.00	64,151.03	64,151.03	-64,151.03	0.00 %
	Expense Totals:	0.00	0.00	0.00	64,151.03	64,151.03	-64,151.03	0.00 %
	48 - MOTOR FUEL TAX Totals:	0.00	0.00	0.00	7,780.04	7,780.04	-7,780.04	
49 - ENTRANCE BOND ACCOUNT								
Revenue								
49-0-3088	BOND REVENUE	0.00	0.00	0.00	-40,000.00	-40,000.00	40,000.00	0.00 %
	Revenue Totals:	0.00	0.00	0.00	-40,000.00	-40,000.00	40,000.00	0.00 %
Expense								
49-0-4214	BOND REFUND	0.00	0.00	0.00	27,215.00	27,215.00	-27,215.00	0.00 %
	Expense Totals:	0.00	0.00	0.00	27,215.00	27,215.00	-27,215.00	0.00 %
	49 - ENTRANCE BOND ACCOUNT Totals:	0.00	0.00	0.00	-12,785.00	-12,785.00	12,785.00	
50 - POLICE DISTRICT								
Revenue								
50-0-3020	PROPERTY TAXES	0.00	-175,800.00	0.00	-173,226.15	-173,226.15	-2,573.85	-1.46 %
50-0-3090	INTEREST INCOME	0.00	-900.00	0.00	-668.97	-668.97	-231.03	-25.67 %
	Revenue Totals:	0.00	-176,700.00	0.00	-173,895.12	-173,895.12	-2,804.88	-1.59 %
Expense								
50-0-4600	POLICING EXPENSES	0.00	141,000.00	0.00	128,386.81	128,386.81	12,613.19	8.95 %
50-0-4601	MISCELLANEOUS EXPENSE	0.00	4,000.00	0.00	365.53	365.53	3,634.47	90.86 %
	Expense Totals:	0.00	145,000.00	0.00	128,752.34	128,752.34	16,247.66	11.21 %
	50 - POLICE DISTRICT Totals:	0.00	-31,700.00	0.00	-45,142.78	-45,142.78	13,442.78	
	Report Total:	0.00	1,743,180.00	0.00	-1,858,862.04	-1,858,862.04	3,602,042.04	

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
10 - TOWN FUND	0.00	1,590,805.00	0.00	-867,242.93	-867,242.93	2,458,047.93	
11 - FICA FUND	0.00	4,500.00	0.00	-45,565.55	-45,565.55	50,065.55	
12 - IMRF FUND	0.00	13,250.00	0.00	3,161.64	3,161.64	10,088.36	
20 - GENERAL ASSISTANCE	0.00	-56,550.00	0.00	-210,579.83	-210,579.83	154,029.83	
40 - ROAD & BRIDGE	0.00	-22,425.00	0.00	-88,969.36	-88,969.36	66,544.36	
41 - R & B FICA	0.00	-450.00	0.00	-18,939.84	-18,939.84	18,489.84	
42 - R & B IMRF	0.00	-4,750.00	0.00	-4,305.03	-4,305.03	-444.97	
44 - EQUIPMENT & BUILDING	0.00	200,500.00	0.00	-7,069.24	-7,069.24	207,569.24	
46 - PERMANENT ROAD FUND	0.00	50,000.00	0.00	-569,204.16	-569,204.16	619,204.16	
48 - MOTOR FUEL TAX	0.00	0.00	0.00	7,780.04	7,780.04	-7,780.04	
49 - ENTRANCE BOND ACCOUNT	0.00	0.00	0.00	-12,785.00	-12,785.00	12,785.00	
50 - POLICE DISTRICT	0.00	-31,700.00	0.00	-45,142.78	-45,142.78	13,442.78	
Report Total:	0.00	1,743,180.00	0.00	-1,858,862.04	-1,858,862.04	3,602,042.04	

DECEMBER RIDE CATAGORIES 2025

DECEMBER	OTHER	MEDICAL	GROCERY	TWSP	CANCEL	CARS	R/T	1 WAY	REVENUE
12/1/2025	1	6	2	0	0	2	8	1	\$76.00
12/2/2025	0	4	4	9	5	4	19	1	\$70.00
12/3/2025	1	7	10	4	9	4	22	2	\$72.00
12/4/2025	7	9	6	7	6	4	29	2	\$44.00
12/5/2025	9	8	2	2	4	3	21	1	\$65.00
12/6/2025									
12/7/2025									
12/8/2025	5	8	0	2	7	3	15	1	\$30.00
12/9/2025	2	8	5	5	6	3	20	2	\$86.00
12/10/2025	6	15	2	7	4	4	30	3	\$99.00
12/11/2025	9	10	8	4	6	4	31	3	\$103.00
12/12/2025	8	7	2	5	3	3	22	1	\$61.00
12/13/2025									
12/14/2025									
12/15/2025	1	9	6	2	4	3	18	2	\$97.00
12/16/2025	2	6	11	8	2	3	27	1	\$33.00
12/17/2025	4	13	4	7	2	4	28	2	\$111.00
12/18/2025	7	4	6	9	2	3	26	2	\$96.00
12/19/2025	4	7	2	2	5	3	15	1	\$40.00
12/20/2025									
12/21/2025									
12/22/2025	1	10	6	4	0	3	21	1	\$39.00
12/23/2025	2	2	0	0	4	2	4	0	\$14.00
12/24/2025	0	0	0	0	0	0	0	0	\$0.00
12/25/2025	0	0	0	0	0	0	0	0	\$0.00
12/26/2025	0	0	0	0	0	0	0	0	\$0.00
12/27/2025									
12/28/2025									
12/29/2025	1	5	4	2	0	2	12	0	\$25.00
12/30/2025	0	4	6	6	2	3	16	0	\$26.00
12/31/2025	0	4	2	2	11	2	8	0	\$17.00
TOTAL	70	146	88	87	82	62	392	26	\$1,204.00

December Monthly Program Report

General Assistance

- Currently have 4 active cases
- Adopt A Family program had 101 families adopted out through our holiday program, which resulted in 230 children receiving gifts for the holiday.
- A total of 12 families through General Assistance were able to utilize our Toys 4 Tots program providing gifts to 23 kids.
- Major donors for our adopt a family program were Willowbrook High School, Lombard Junior Women's Club, Total Quality Logistics, Ascension of Our Lord Parish, St. Pius X Church, St. Alexander Church, The Gathering Lighthouse, Peace Lutheran Church, and DuPage County's Shop with a Sheriff.
- There were also 14 local individuals that dedicated their time to adopting families out for the program as well.

Food Pantry

- Families Served: 352
- Individuals Served: 894
- A total of 41 families through our Food Pantry were able to shop our Toys 4 Tots program providing gift to 79 kids.
- The new hours are bringing more people in the evening, especially with the wait times we are having in the mornings during the week.

Donations Received

Lombard VFW Post 5815: \$300.00

West Suburban Teachers Union: \$250.00

Individuals: \$625.00

Total: \$1,175.00

System Activity Report

[12/01/2025 - 12/31/2025] Report Date: 01/05/2026

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	8	\$4,800.00
In-Process :	0	
Denials :	0	
Sanctions :	0	
Terminations :	0	
		<hr/>
	8	\$4,800.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
		<hr/>
	0	

Emergency Assistance

Grants :	9	\$5,285.08
In-Process :	0	
Denials :	0	
		<hr/>
	8	\$5,285.08
Grand Totals:	17	\$10,085.08

SENIOR CENTER REPORT: December 2025

CELEBRATIONS:

- On 12/9/2025, Marilyn Fredericks celebrated her 95th birthday, however she is recovering from an injury so the cake celebration will be when she returns.
- On 12/17/2025, Duane Reed celebrated his 97th birthday, 48 people attended.

VOLUNTEERS:

- **Popcorn:**
 - 2 volunteers made popcorn for free movies. We do not have any regular volunteers for this.
- **Sign In Lunch & Parties:**
 - 3 volunteers ran lunch in the café. Laura, Bernadette & Lawrence volunteer regularly.
- **Silverware Rolling:**
 - Sunnie & Man Hon helped to roll silverware. They are on vacation for two weeks as of 1-5-26. We need more regular volunteers to roll silverware. Heather and Jen are handling this if no volunteers are available.

SENIOR ASSISTANCE:

Approximately 608 people were helped in-person or via the phone at the Senior Center. Below are some highlights:

- **Senior Sun Dues:**
 - 45 people signed up, asked about, and/or renewed their Senior Sun Newsletter.
- **New People:**
 - 40 people were given an in-person tour or were spoken to about our offerings in December.
- **Lending Closet:**
 - 66 people used or donated to the lending closet.
- **Library:**
 - 44 people used the library or donated materials.
- **Free Friday Seminars:**
 - 65 people attended the Friday Free Seminars. The most popular was the seminar on Fraud Protection with 31 people in attendance.
- **Classes, clubs, movies, and trivia:**
 - 660 people attended various programs, classes, clubs, movies, and trivia, throughout the month. Some people attended multiple programs, and Zumba is the most popular class with 35 – 50+ people per class.
- **Senior Lunch Stats:**
 - Monthly Grand Total of Lunches = 1233 people, \$4980, plus 0 vouchers. Nine people below the previous month. Building was closed at noon on 12/23 with no lunch, then it was closed all day 12/24, 12/25, 12/26.

OTHER EVENTS:

- **PRESENTATION: Overture 55+ Apartments – 12/2/25**
 - Jennifer and Kristin went to Overture Yorktown Senior Apartments in Lombard to present.
 - One person expressed interest in volunteering in the food pantry. Many people took information and the free lunch voucher provided, and there was interest in the lending closet.
- **CRAFT: Lightbulb Ornaments – 12/4/25**
 - 5 people came and participated in the craft with a volunteer. Trustee Messner organized & participated.
- **MEETING: Milk Jug Plantings for the Garden Project – 12/9/25**
 - Jennifer attended a meeting with Betty Amore and master gardener Diane Fisher. The seniors will plant native seeds in gallon jugs that will act like greenhouses while they acclimate to the outside.
- **TRIP: A Christmas Carol at Drury Lane Theatre – 12/10/25**
 - Jennifer and a group of 18 seniors attended the Drury Lane production of A Christmas Carol with a plated luncheon following. 20 people signed up for the trip, 2 did not attend due to freezing rain.
 - Everyone enjoyed the show and the Q & A with the actors following! The food was great. There was a profit of \$300.53 because the township had credit from a cancelled show in 2020.
- **PARTY: Auditorium Holiday Party – 12/12/25**
 - 153 tickets sold, and \$1530 collected.
 - Approximately 30 volunteers, including elected officials such as the Speaker of the Illinois House of Representatives Emanuel "Chris" Welch, came and helped serve the plated meal and beverages and gave party coupons. Everyone enjoyed Santa and dancing to the music!
- **PARTY: Lunchroom Holiday Party – 12/18/25**
 - 105 people attended, \$525 collected.
 - 4 volunteers came and helped with the party. Everyone enjoyed singing carols with Ely playing piano and then singing and dancing with Eric from Lucky Entertainment!
- **SEMINARS: 12/5/25 Fraud Protection & 12/19/25 Parkinson's Roundtable Discussion**
 - 15 people attended and participated in the Parkinson's roundtable! It was a meaningful event for everyone that attended.
 - 30 people attended the discussion on Fraud Protection. A representative from the Illinois Attorney General's Office presented.
- **PROJECT: 4H Flower Arrangements – 12/22/25**
 - 3 teens and their supervisor volunteered from a local 4H program. They brought donated flowers and designed flower arrangements for the seniors to take home for Christmas!

Township Communications Report

(December/2025)

1. Outreach Overview

Communication goals this period:

- Increase awareness of changes to Senior Lunch program
- Recruit volunteers for food pantry and Senior Center
- Increase awareness of Extended Pantry Hours
- Make communication inclusive across all age groups

2. Media Relations

Press Releases Submitted: 0

Media Mentions/Published: 0

3. Digital Communications

Website

- New updates/pages:

- Removed Pop Up Window
- Updated Banner with Extended Pantry Hours
- Updated Township Tagline on Home Page
- Updates Holiday Hours

- Top visited page:

- Assessors
- Met with Jerry and Tom about changes to website. Incorporating new organization and a more mobile-friendly website

Social Media

- Followers: 786 (+18)
- Visits: 632 (-35%)
- Content Interaction: 472 (-18.8%)
- Link Clicks: 50 (+284.6%)
- Went LIVE on Facebook twice to increase viewership

4. Community Engagement

General Public/Taxpayers:

- Pinned Volunteers Needed Post for easy accessibility on Facebook Page
- Highlighted the numerous food donations dropped off throughout the month

Seniors:

- Continued collecting emails for newsletter and digital Senior Sun
- Hosted both an Auditorium and Dining Room Christmas Party. Both with live music and giveaways for the Seniors
- Held seminar at 55+ community in township

Families & Youth:

- Promotion of Toy Drive successful. Allowed 41 pantry families and 12 families through GA to shop the Toy Closet
- Promotion of Adopt-A-Family successful. 101 children adopted

Low-Income/ At-Risk Residents:

- Promoted the extended Food Pantry Hours
- Facebook Live for ham distribution for over 100 Christmas Hams
- Had 9-10 pantry clients utilize their extra visit coupon

Community Partners:

- Scheduled a Blood Drive for 1/13 with Village of Lombard

Events Attended/Promoted:

- 12/3 Presented at Senior Seminar at Overture
- 12/11 Elmhurst Chamber of Commerce Holiday Party
- 12/12 Senior Auditorium Christmas Party
- 12/12 Villa Park Town Hall- had a table

5. In-Person & Community Partnerships

Municipality Partnerships

- Continue to reach out to different municipalities within the township to collaborate on visibility through shared resources

6. Impact Highlights

Volunteers:

- Total: 24 (+17 from last month)
- Demand: Food Pantry and Senior Center

Senior Lunches:

- December Totals: 1233 Lunches

7. Looking Ahead

Key upcoming campaigns/events:

- 1/12 Blood Drive

Board Report January 2026

Current –

- Disbursed 7 Entrance permits
- 94 Julie Requests – 110 more than 2024
- MS4 and GIS Mapping updates
- Manage Electronics Recycle weekly
- Snow/Salt Events =7
- Tree Removal/Trimming various township ROW
- General shop and equipment maintenance
- Clear drains in ROW/Storm Inlets
- Pot Hole patching various township ROW
- Made mailboxes for any Spring installs
- Hotsy washed vehicles after any storms
- Wind damage cleanup from storms
- Removal of Townhall Signs in parking lot

Future –

- Continue Snow/Salt events
- Install Signage from Townhall in there parking lot
- Tree Removal and Trimming
- Complete Julie requests
- Pot Hole patch various township ROW where needed
- Lochner to complete drainage study for 2026
- Continue GIS Updates and MS4
- Small truck maintenance to be completed
- Electronics Recycle
- Start Restoration list for Spring

YORK TOWNSHIP ASSESSOR'S OFFICE JANUARY REPORT

Submitted by: Anthony Pacilli, CIAO, Township Assessor

ASSESSOR'S UPDATE

I would like to thank Supervisor Murray and the Board of Trustees for the opportunity to submit monthly written reports to keep residents informed.

I am pleased to confirm that there has been zero lapse in service during the office transition. My team is fully operational, answering resident inquiries, processing exemptions, conducting a full audit of internal workflows, and preparing for the current appeal cycle. Board of Review hearings are scheduled to begin on January 12th, covering 586 appeals filed by residents.

STAFFING & LEADERSHIP

- **Staff Transition:** To ensure immediate stability, I successfully recruited top talent within the assessment community. I have formally appointed a Chief Deputy Assessor and two Deputy Assessors. There is no learning curve or cost for initial training as all three appointees already hold the Certified Illinois Assessing Officer (CIAO) designation and have years of township assessing experience. These appointments follow a period of significant transition for the office, which saw four retirements this past year. The new leadership and current staff now represent a diverse range of professional backgrounds.
- **Dedication to Staff Development:** The ongoing commitment to the professional growth of our staff is unwavering, as it directly benefits the quality of service provided to our residents.

TOP PRIORITIES FOR THE NEW TERM

- **Ensure Equitable and Accurate Assessments:** We will produce assessments that meet the highest industry standards for equity, accuracy, and uniformity.
- **Modernize Operations:** As a full-time and hands-on Assessor, I will modernize operations to provide taxpayers with significantly improved response times and paperless options.
- **Lead in Transparency:** We are working to make assessment data and property sketches publicly available online for download to all residents.
- **Increase Community Outreach:** We will expand community outreach events to ensure every resident is aware of the property assessment process.
- **Resident Exemptions:** We would like to highlight the most common exemptions that can reduce property tax liability for eligible residents. Our office is available to assist with applications for: Residential Homestead Exemption, Home Improvement Exemption, Senior Homestead Exemption, Low-Income Senior Citizen Assessment Freeze, Disabled Veterans' Standard Homestead Exemption & Disabled Persons' Homestead Exemptions.

Chief of Staff York Township

Reports To: Township Supervisor & Township Board **Status:** Appointed, non-elected position, At-Will

Position Summary

The Township Chief of Staff serves as the chief administrative officer of the township, responsible for managing daily operations, implementing policies set by the Township Board, and ensuring efficient delivery of township services. The Chief of Staff provides professional management across finance, personnel, public services, and regulatory compliance while supporting elected officials.

Essential Duties and Responsibilities

Administration & Operations

- Manage day-to-day township operations in accordance with Township Board policies.
- Coordinate township departments (general assistance, highway, assessor, clerk, etc., as applicable).
- Develop and implement administrative procedures to improve efficiency and service delivery.
- Serve as the primary liaison between elected officials, staff, contractors, and the public.
- Responsible for procurement of commodities and services for all Township departments, offices, and agencies, and promulgate purchasing rules which shall be followed by employees in the procurement of goods and services.
- Perform such other duties as may be specified by law or Township ordinance or as may from time to time be requested by the Township Board.

Board & Policy Support

- Advise the Township Supervisor and Board on operational, financial, and policy matters.
- Prepare agendas, reports, and background materials for board meetings.
- Attend Township Board meetings and committee meetings as required.
- Implement board-approved policies, ordinances, and resolutions.

Financial Management

- Serve as Township Finance Officer.
- Lead in preparation and administration of the township budget.
- Monitor expenditures and revenues to ensure fiscal compliance.
- Coordinate all financial matters with, but not limited to, Township Board, Independent Auditor, Legal, and others.
- Assist with grant applications, reporting, and compliance.

Community Engagement

- Serve as a point of contact for residents and stakeholders regarding Township services.
- Address citizen concerns and service requests professionally.
- Represent the township in intergovernmental meetings and regional initiatives along with or in lieu of Supervisor.
- Promote transparency and responsiveness in township operations.

Compliance & Legal Coordination

- Ensure township operations comply with:
 - Open Meetings Act (OMA)
 - Freedom of Information Act (FOIA)
- Illinois Township Code (60 ILCS 1)
- Public Records Act
- Coordinate with Supervisor regarding township legal counsel as needed.
- Oversee risk management, insurance, and safety programs.

Personnel Management

- Serve as Township Human Resources & Payroll Administrator
 - Supervise township staff as delegated by the Township Board.
 - Direct authority, with informing Board at the next earliest meeting, for all non-management staff with respect to hiring, training, performance evaluations, and disciplinary actions.
 - Co-Authority along with Supervisor, with informing Board at the next earliest Board meeting, for all management staff with respect to hiring, training, performance evaluations, and disciplinary actions, except as otherwise provided by law.
 - Administer personnel policies, employee benefits, and workplace standards.
 - Ensure compliance with Illinois labor laws and employment regulations.
 - Propose to the Township Board such personnel rules and regulations as deems necessary to manage the personnel policies of the Township.
-

Qualifications

Required

- Bachelor's degree in public administration, business administration, political science, or related field or related experience.
- Minimum of **5 years** of progressively responsible experience in local government administration or public management.
- Knowledge of Illinois local government laws and township operations.
- Strong organizational, analytical, and communication skills.

Preferred

- Master's Degree: MBA, MPA, or related field.
 - Experience working with Illinois townships.
-

Skills & Abilities

- Leadership and staff supervision
 - Budgeting and financial oversight
 - Policy analysis and implementation
 - Human resource and report writing
 - Conflict resolution and customer service
 - Strategic planning and problem-solving
-

Compensation

- Salary and benefits commensurate with qualifications and experience set by Township Board.
 - Position may include participation in IMRF, health insurance, and other township benefits as authorized by the Township Board.
-

Appointment Authority

This position is appointed by the Township Board pursuant to Illinois law and township ordinance or resolution. Duties may be modified by board action.

York Township Senior Committee

Overview

The York Township Senior Committee is an advisory body established to support, guide, and enhance senior-focused programming within the Township. The Committee works collaboratively with Township staff and elected officials to improve efficiency, expand opportunities, and ensure high-quality services for York Township residents aged 55 and older.

Mission

The mission of the Senior Committee is to strengthen and streamline senior programs and services; provide strategic input on senior events, trips, dining services, and Senior Center operations; identify opportunities to expand engagement, wellness, and social connection; and serve as a voice for the senior community in York Township.

Scope of Responsibility

The Senior Committee provides advisory recommendations related to senior events and programming, day trips, senior dining and nutrition programs, Senior Center operations, outreach and communication, and opportunities to improve efficiency, partnerships, and funding. The Committee does not have administrative or financial authority.

Committee Structure

The Committee consists of 7–9 voting members who are York Township residents. Members serve two-year staggered terms and may be reappointed. The Committee meets monthly or as needed and operates in accordance with applicable open meetings laws.

Committee Positions

Chairperson: Presides over meetings, sets agendas with staff, and serves as liaison.

Vice Chairperson: Assists the Chair and presides in their absence.

Secretary: Records meeting minutes and maintains attendance records.

Committee Members: Participate in meetings, planning, and community outreach.

York Township Youth Advisory Board

Purpose, Positions, and Responsibilities

Purpose of the Youth Advisory Board

The York Township Youth Advisory Board (YTYAB) shall serve as a voice for local youth, advising the Township on issues affecting young people. The committee will identify gaps in youth services, propose solutions, and collaborate with Township leadership and community partners to improve the quality of life for youth in York Township.

The committee will focus on:

- Youth engagement and civic involvement
- Identifying unmet needs in youth programs and services
- Promoting positive youth development
- Creating inclusive, safe, and accessible opportunities for all youth

Committee Structure & Positions

Chairperson

- Preside over board meetings
- Set meeting agendas with the Township liaison
- Serve as primary spokesperson to Township leadership
- Ensure goals and timelines are met
- Encourage participation and respectful discussion

Vice Chairperson

- Assist the Chairperson
- Lead meetings in the Chairperson's absence
- Help coordinate projects and subcommittees
- Support member engagement

Secretary

- Record meeting minutes and attendance
- Maintain board records
- Assist with correspondence and announcements
- Track progress on initiatives

Outreach & Engagement Coordinator

- Engage youth across schools and neighborhoods
- Gather youth feedback through surveys and forums
- Promote board initiatives
- Ensure diverse youth voices are represented

Research & Needs Assessment Lead

- Identify gaps in youth services
- Research best practices from other municipalities
- Collect and analyze data on youth needs
- Present findings and recommendations

Program & Initiative Coordinator

- Develop ideas to improve youth services
- Propose new programs and events
- Coordinate pilot initiatives
- Work with Township staff and partners

General Members

- Attend meetings regularly
- Participate in discussions and projects
- Represent youth perspectives
- Assist with outreach and events

Township Liaison

The Township Liaison provides guidance, connects the board with Township departments, ensures youth recommendations are communicated to leadership, and supports board logistics.

Expectations of All Members

Members are expected to act as ambassadors for youth, identify service gaps such as mental health resources, recreation, transportation, and employment opportunities, propose realistic solutions, collaborate respectfully, and maintain good standing in school and community.

Membership & Terms

- Term Length: 1–2 years
- Meetings: Monthly or bi-monthly
- Appointment: Application and Township approval



NORTHERN ILLINOIS UNIVERSITY

**Center for
Governmental Studies**

Outreach, Engagement, and Regional Development

STRATEGIC PLANNING AND GOAL IDENTIFICATION PROPOSAL

for Elk Grove Township, Illinois

Prepared for



Presented to
John Scaletta, Township Supervisor

**SEPT
2025**

September 17, 2025

Greg Kuhn, PhD
Director

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Assistant Director, Strategic
Management, Policy and
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*Bridging knowledge
and innovation
through engagement
for over 54 years*

**NIU-CGS
MISSION STATEMENT**

*To provide expertise
that helps public sector
decision-makers
understand, evaluate,
enhance and implement,
effective, sustainable
and equitable
approaches to the social,
governmental,
economic, informatic
and civic challenges of
our time.*

John Scaletta
Township Supervisor
Elk Grove Township
600 Landmeier
Elk Grove Village, IL 60007

RE: Proposal to provide strategic planning services

Mr. Scaletta:

In response to recent conversations and the Township's request for a proposal to facilitate the development of the Township's multi-year strategic plan, the following approach is offered for your consideration. This comprehensive approach and framework covers the needs identified in our discussions including:

- Enabling the Township to identify and confirm its long-term vision and set organizational purpose and direction;
- Exploring the current operating and policy environment and review key issues of interest to the Board of Trustees and senior staff;
- Developing clear priorities and measurable goals via a group leadership discussion process and building on the most recent strategic plan and goals, if applicable; and
- Providing a communicative summary document/final report for use by the Board, departments, and broader community.

As the list of representative projects reflects, members of our proposed team, and the Center for Governmental Studies as a whole, have provided similar services for a variety of agencies and local governments across Illinois.

Thank you for the opportunity to be considered to assist the Township with this important undertaking. We would be pleased to meet further with the Township's leadership team to review our proposed approach, amplify the outline presented in the attached, and confirm the goals and expectations for the project.

Sincerely,



Melissa "Mel" Henriksen
Assistant Director
Strategic Management, Policy and
Community Development
NIU Center for Governmental Studies



Greg Kuhn, PhD
Director
NIU Center for Governmental Studies

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ELK GROVE TOWNSHIP

Strategic Planning and Goal Development Proposal

September 2025

direct questions to

Mel Henriksen, MPP

Assistant Director, Strategic Management, Policy and Community Development
Northern Illinois University Center for Governmental Studies

*"The art of progress is to preserve order amid change,
and change amid order" - A.N. Whitehead*

This proposal follows the Elk Grove Township's ("the Township") request for a comprehensive strategic planning process. In response to the Township's needs, the Northern Illinois University Center for Governmental Studies ("NIU-CGS") suggests a collaborative approach that will allow the Township Board of Trustees and senior staff to work together, share insights, and explore the current dynamics of the Township as an organization and as a part of the community. The purpose is to create a shared vision for the Township's future. Through this process, leadership will discuss the most important goals, objectives, and organizational structures for both the immediate and long-term future.

INTRODUCTION

As the Township's leadership is aware, strategic planning is an important process for forward-thinking organizations, and, at its core, is leadership's expression of the future. Its value is widely recognized by leaders in both private and public sectors. The world around us is changing rapidly and becoming more complex. As a result, the challenges leadership faces in setting policies, delivering services, and making decisions are significantly more difficult than they were five years, or even one year ago. Like many organizations in the region, state, and across the country, the Township's population and economic conditions are constantly evolving, and the services, programs, and policies needed to fulfill its mission will continue to change. Some key trends affecting the Township may include shifting demographics, recruitment and retention issues, evolving values and needs, economic growth and contraction, changing attitudes, tax limits, service demands, government mandates, economies of scale, and advances in technology. These factors all influence how, what, when, where, and why the Township operates and delivers services today.

Although the word "planning" appears in the description, it must be emphasized that the result of this process is not to create a plan that sits on a bookshelf like a trophy. Rather, the primary outcome is to foster strategic thinking and communication among Board members and senior staff leading to an evaluation of the organization, including prioritized goals that incorporate the overall vision for the Township's short- and long-term future.

STRATEGIC PLANNING PROCESS OVERVIEW

The framework below outlines the recommended exercises and goal-setting methods that will be used to set the Township’s strategic direction. A strong strategic planning process helps focus leadership, energize the organization, and involves elected officials, department heads, staff and others as designated by leadership. It should be viewed not just as a way to plan for the future, but also as an opportunity to build a sense of ownership and improve overall effectiveness in guiding the Township in partnership with the community.

Taken as a whole, the strategic planning process that is envisioned and described here can be represented in a model of the various steps and elements in a cycle of input, environmental scanning, goal setting, prioritization, action planning, and re-examination of the Township’s progress. The following illustration represents the strategic planning cycle outlined in this proposal.

Strategic Planning Process Model



www.cgs.niu.edu

DETAILED DESCRIPTION OF PROPOSED PROJECT COMPONENTS

Component A: Pre-Workshop – Strategic Planning Readiness

Virtual Kick-Off Meeting

As part of initiating actions and launching the update, facilitator(s) will convene a project review meeting with the Township Supervisor, Township Administrator, and other project staff designated by the Township to: (1) review the scope of work, including roles and responsibilities of the NIU-CGS project team and the Township; (2) outline and confirm the steps in the strategic planning process, such as the type and number of recommended sessions with stakeholders; (3) review the list of deliverables and suggested time frames for implementation; and (4) review the status of previous goals and determine the best way to share progress during the strategic planning workshop(s), if applicable.

Component B: Pre-Workshop – Environmental Scanning

Environmental Scanning and Additional Background Information Gathering

This pre-workshop component is a valuable step designed to help inform the process as listening is vital to planning. This step is an important part of “taking stock” by the project team to help understand current policy and operational perspectives, perceptions, and preferences. This will include review of previous planning documents, other data, as well as interviews with Township leadership and elected officials.

○ | **Interviews** are a one-on-one approach that allows participants to share their personal views, vision, and priorities for the Township in depth with a professional interviewer. The discussions aim to build a balanced, informed understanding of the Township from each stakeholder’s perspective.

○ | **Focus groups** offer an efficient way to gather input for a structured, yet informal discussion led by a facilitator. The group will discuss 5-6 key questions that help gather a range of ideas and insights. The goal is similar to that of the interviews: to understand the Township from each participant's unique viewpoint with dynamic group discussions that provide a broader range of perspectives. The ideal size for focus groups is approximately 12-15 participants, lasting approximately 60-90 minutes.

Background Interviews and Focus Group Suggestions

Virtual and in-person options available. Board member interviews are typically conducted virtually or via phone.

Internal: Township Staff and Leadership Views

- Township Supervisor (1 interview, 45-60 minutes)
- Township Board of Trustees, (6 interviews, 30 minutes each)
- Township Clerk, Assessor, and Finance Director (3 interviews, 30 minutes each)
- Township Administrator (1 interview, 45-60 minutes)
- Department Head/Senior-level Staff Prep Session (1.5- to 2-hour prep session with department heads/senior-level staff prior to the leadership workshop)
- Front-line Township Staff and Volunteer Shift Leaders (1 focus group)

Data Analysis and Thematic Summarization of Stakeholder Input

Provide summary of themes and key issues or desires as expressed by stakeholder focus groups and interviews.

Component C: Strategic Planning Workshop(s)

Leadership Workshop Agenda

(Senior-level staff and Township Board members would be part of the workshop session) 4-5 contact hours needed, on average.

- Introductions and Icebreaker
- Visioning for the Future
 - What is our vision of the future for the Township, the community? Imagine the Township 5, 10, years from now ...
- Stakeholder Feedback Theme Analysis
 - Presentation of summary of themes identified by stakeholder input
- Environmental Scanning – Strengths, Weaknesses, Opportunities, and Challenges (SWOC)
 - Small group SWOC/T warm-up exercise
 - Large group SWOC/T analysis
- Group Goal Development
 - Short- and long-term goal development and discussion
 - Identify 1-2 initial metrics for each goal as a starting point for action planning discussions

Agenda example options include:

- ✓ One weeknight (4:00 p.m.–9:00 p.m., **working dinner**)
- ✓ One weekday or Saturday (9:00 a.m.–2:30 p.m.)
- ✓ Two weeknights (6:00 p.m.–8:30 p.m. each night, dinner before)

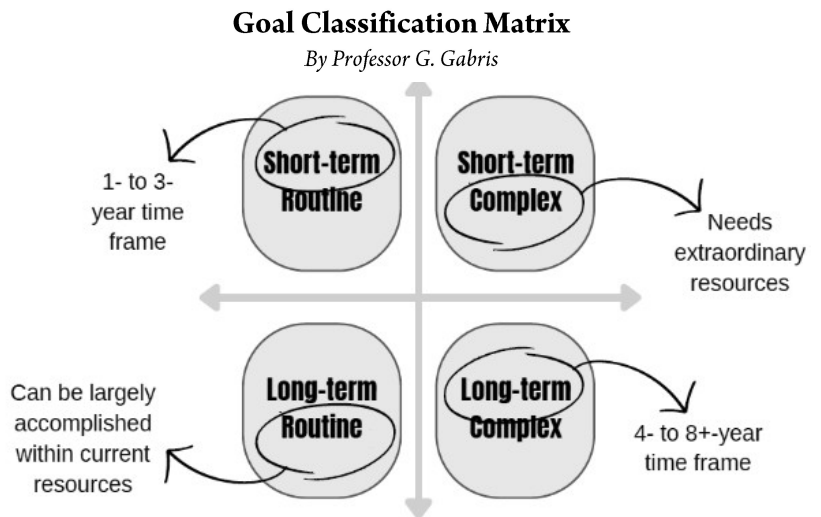
Component D: Post-Workshop Follow-Up

Goal Prioritization Exercise

- Goal refinement and consolidation as needed and development of strategic priority areas with Township staff and the NIU-CGS project team.
- Goal prioritization process with Township Board via online ranking exercise (**as needed**).
- Goal ranking survey results prepared and sorted by time (short and long-term, as well as complexity (routine and complex) if desired).

Goal Prioritization Process Overview

After the classification exercise, Trustees will complete a post-workshop online activity to explain why certain goals merit higher priority while others, though valuable, should be ranked lower. Each goal will be assigned point values based on the average of all rankings. Goals will then be organized by timeframe (short or long term) and, if desired, by complexity. The Goal Classification Matrix provides the framework and definitions, and the resulting consensus rankings will represent the final outcome of this phase.



Component E: Post-Workshop – Virtual Action Planning Launch Session (Add-on/Optional)

A 1.5- to 2-hour virtual action planning session with the administrative leadership team (e.g., department heads) occurs after the strategic planning workshop. NIU-CGS facilitators will walk administrative leadership through the strategic goals that were ranked as high priority to identify implementation strategies, roles and responsibilities, timing of goal implementation, and required resources. The timing of this session is dependent upon the completion of the goal ranking survey process.

- Presentation of tools and techniques: implementation launch in the organization.
- Operationalizing the goals – clarification of goals statements.
- Structural assignments and goal coordination responsibilities.
- Scheduling of start dates, milestones, and status reports.
- Approaches for action steps and work plans.

ESTIMATED RANGE OF COSTS

The base project cost, including all project components (A–D) is estimated to be between **\$17,000 – \$18,000**. The estimated costs presented here would include professional/analytical fees and project expenses (including mileage and travel) for all phases of the base project, including preparations, environmental scanning work, interviews, focus group(s), department head prep, leadership workshop(s), goals consolidation and ranking, and final report design and preparation. Where the final project cost falls within the range provided will be dependent on the final number of focus groups, interview sessions, and workshops.

Project Phase/Element	Estimated Budget
<ul style="list-style-type: none"> • Component A: Pre-Workshop - Strategic Planning Readiness • Component B: Interviews and Environmental Scan • Component C: Strategic Planning Workshop • Component D: Post-Workshop Follow Up Components • Final Designed Report and Executive Summary 	
Total Base Cost Range	\$ 17,000 – \$18,000
<i>Add-On/Optional Action Planning Launch</i>	\$1,900

**Please note: Additional components or tasks not listed would represent an additional research effort and will result in additional costs beyond the cost estimate presented and will be charged at a rate of \$140 per hour, for professional staff, \$60 per hour for support and technical staff, plus related expenses. NIU-CGS will advise the client before starting any additional work and secure authorization to proceed before undertaking additional assignments.*

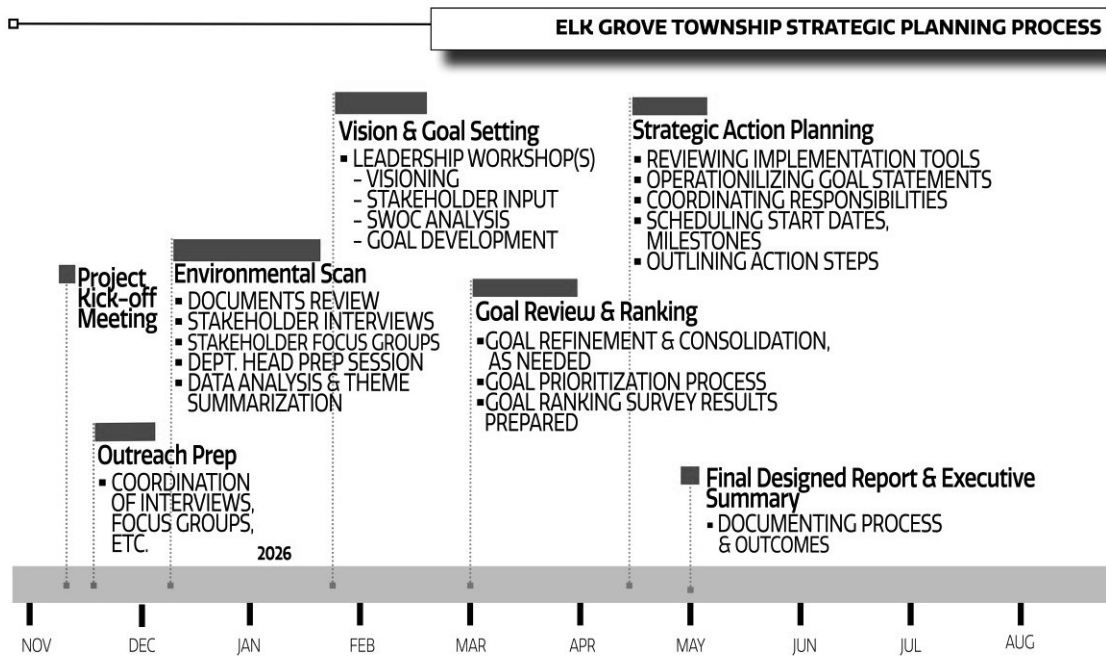
Facilities and Meeting Site/Notice Elements: The Township will be responsible for securing and reviewing meeting sites or coordinating online invitations if virtual meetings are required with the NIU-CGS project team. The Township will coordinate with NIU-CGS all notices, invitations, postings, room setups, and refreshments for all workshops and project sessions. *The Township should check with its legal counsel to make sure all meeting postings are consistent with any open meetings act procedures.* The Township will also be responsible for reviewing, securing, and any costs for facilities and catering/refreshments, including technology or equipment, supplies, and/or other ancillary logistical items.

FINAL REPORT

A final report documenting both the process and outcomes will be provided to the Township staff and Board for review, comment, and approval. A standalone executive summary will also be produced. Both will be provided in electronic form.

PROPOSED TIMELINE

The workshop(s) and meetings for the 2025/26 strategic plan will be held on dates that are mutually convenient for both the Township’s participants and the NIU-CGS lead facilitator and project team. The anticipated *start date* for the project is a kick-off session in November 2025¹. The completion date will be dependent on the scope of services selected, the timing and sequence of the various planning components, and the scheduling of workshops that permit the gathering and analysis of stakeholder input prior to the leadership workshop. A series of pre-workshop discussion and environmental scanning session(s) and a four- to five-hour strategic planning workshop(s) are included in the planned base project meeting activities.



**Estimated duration – dates are to be determined and are subject to the NIU-CGS project team and Township’s availability, progress of exercises, and return of requested data or decisions from the Township. Anytime interviews can be conducted on the same day will save both time and travel. The timeline may vary based on optional and/or any additional components selected.*

¹ NIU-CGS can work with Township leadership to prepare “homework” to be distributed in October to help prep elected officials and senior staff for the process. Materials may include strategic thinking worksheets, visioning exercises, and others. Material will be distributed by staff and, if needed, shared with NIU-CGS.

APPROVAL/ACCEPTANCE

An engagement letter between the Center for Governmental Studies and Elk Grove Township with a final scope of services, proposed fees, expenses, and terms will be prepared upon Township approval and acceptance of the final project framework and approach.

REFERENCES AND REPRESENTATIVE PROJECTS

Representative strategic planning projects in Illinois led by Dr. Kuhn, Ms. Henriksen, and other CGS team members include:

1. Hanover Township, IL
2. Northfield Township, IL
3. Antioch Township, IL
4. DeKalb County Mental Health Board, IL
5. City of Elmhurst, IL
6. Village of Western Springs, IL
7. Village of Skokie, IL
8. Village of Bartlett, IL
9. Village of Elburn, IL
10. Village of Elk Grove, IL

Contacts

1. James Barr, Township Administrator, Hanover Township, (630) 837-0301 ext. 2127, jbarr@hanover-township.org
2. Shiva Mohsenzadeh, Township Supervisor, Northfield Township, (847) 724-8300, shiva.mohsenzadeh@northfieldtownship.com
3. Tom Shaughnessy, Township Supervisor, Antioch Township, (847) 395-3378, tshaughnessy@antiochtownshipil.gov
4. Deanna Cada, Executive Director, DeKalb County Community Mental Health Board, (815) 899-4960, dcada@dekalbcounty.org
5. Jim Grabowski, City Manager, City of Elmhurst, (630) 530-3010, james.grabowski@elmhurst.org
6. Ellen J. Baer, Village Manager, Western Springs, (708) 246-1800, ebaer@wsprings.com
7. Village Manager John Lockerby, Village of Skokie, (847) 673-0500, John.Lockerby@Skokie.org
8. Paula Schumacher, Village Administrator, Village of Bartlett, (630) 837-0800, pschumacher@vbartlett.org
9. Christopher Ranney, Village Administrator, Village of Elburn, (630) 365-5062, cranney@elburn.il.us
10. Matthew Roan, Village Manager, Village of Elk Grove Village, (847) 357-4010, mroan@elkgrove.org

A sampling of the variety of strategic planning projects in Illinois led by Dr. Kuhn, Ms. Henriksen *or* undertaken by CGS include the Villages of Berkeley, Morton Grove, South Elgin, Lincolnwood, Brookfield, Homewood, Orland Park, West Dundee, Northfield, Carol Stream, Glen Ellyn, Long Grove, Deer Park, Pingree Grove, Sugar Grove, Woodridge, Riverside, the Cities of, DeKalb, Dixon, Des Plaines, Geneva, Normal, and St. Charles, SWANCC, IRMA, WCMA, ILCMA, ILGFOA, IPELRA, the DeKalb, Naperville, and Oswegoland Park Districts, the Bartlett, Elburn, Carol Stream and Fire Protection Districts, Peoria, Kendall, Winnebago, Lake, and Livingston Counties, Schaumburg, Lisle, Afton and Ela Townships, as well as many other communities and units of government or governmental agencies.

MISSION AND QUALIFICATIONS OF NIU AND CGS



NIU's **Center for Governmental Studies**, founded in 1969, is a public service, applied research, and public policy development organization that recently celebrated 54 years of public service. Its mission is to provide expertise that helps decision-makers implement efficient, sustainable, and cost-effective approaches to economic, social, governance, public policy, and information management issues.

CGS' research and services include work in a variety of areas including community and economic development, workforce development, strategic planning, public management and training, association management, informatics, survey research, data visualization, and health and technology engagement. Clients include municipal, county, state, and federal agencies, as well as nonprofit and for-profit organizations. For more information, please call 815-753-0914 or visit www.cgs.niu.edu.

CGS has established itself as the center of choice for civic organizations in Northern Illinois needing to gather, analyze and operationalize information from their constituents. Assistance has been provided to state and federal agencies, colleges and universities, school districts, libraries, park districts and municipalities as well as a variety of other organizations. Since its founding, CGS has provided expertise to help decision-makers throughout Illinois implement efficient, sustainable, and cost-effective approaches to public policy, public management, social, economic and information management issues. As noted above, this expertise is made available to all levels of governmental entities, private enterprises, public-private partnerships, and other types of institutions such as higher education.

As part of NIU's Division of Outreach, Engagement and Regional Development, CGS fulfills its outreach and engagement mission through public service, applied research, technical assistance, and public policy development activities that are supported by interdisciplinary teams.

CGS PROJECT TEAM DESCRIPTION

The proposed project team will consist of seasoned specialists and researchers with extensive experience conducting strategic planning, data assessments, and leadership training. In addition to these core team members, other expertise within CGS will be used for various aspects of the project (i.e., project management and analysis, data research, etc.).

The Team



Greg Kuhn, Ph.D.

Director



Mel Henriksen, MPP

Assistant Director



Jeanna Ballard, MPA

Senior Research Specialist



Alli Aiston, MPA

Research Specialist



**Dawn Wucki-
Rossbach, MPA**

Public Management and Local
Government Specialist

Other Project Staff and Support - Dr. Kuhn and the project team will also be joined and assisted by other staff members of the Center for Governmental Studies and the University for certain project elements or at critical junctures of the project.

CGS PROJECT TEAM–FACILITATORS AND ANALYSTS



Greg Kuhn, Ph.D., Director. Dr. Kuhn is a former Village Manager who now conducts research, teaches, and consults with governmental units in Illinois and across the Midwest. Dr. Kuhn completed his doctoral studies mid-career with emphasis in Public Administration at the Local Government Level, Organization Development and Public Policy at Northern Illinois University. Greg served as Village Manager in Clarendon Hills, Illinois, and Asst. To the Manager in Skokie, Illinois. Greg has also provided organizational and leadership services to governments on a consulting basis as Director of Local Government Management Services at Sikich, LLP., Managing Vice-President of the PAR Group, and Senior Associate in Governmental Services at Korn-Ferry International.

Greg has taught a variety of courses at both NIU and Northwestern including graduate courses in strategic planning, leadership, human resources, budgeting, and public policy, earning two teaching awards at both schools. In total, Dr. Kuhn has over 43 years of public management experience as an administrator, consultant, and instructor. Greg is a specialist in strategic planning, organizational development and design, governance, and training.



Melissa Henriksen, MPP, Assistant Director of Strategic Management, Policy, and Community Development. Ms. Henriksen brings over 17 years of experience in strategic and comprehensive planning, economic and community development, rural health research, and grant writing. Her expertise includes facilitating strategic planning, conducting focus groups, leading wage and benefit studies, and performing community asset and needs assessments. She has partnered with municipalities, non-profits, school districts, higher education institutions, and boards of directors to design and implement effective planning processes.

Throughout her career, Mel has managed projects funded by organizations such as the Illinois Critical Access Hospital Network (ICAHN), the National Association of Development Organizations (NADO), the U.S. Economic Development Administration (EDA), and the U.S. Department of Agriculture (USDA). These initiatives have spanned survey coordination, stakeholder engagement, demographic analysis, and the translation of complex qualitative and quantitative findings into actionable strategies for community and organizational leaders.

Mel earned a B.A. in Political Communication and Public Relations and an M.A. in Public Policy from the University of Northern Iowa. She previously served as a Council member for the Illinois Rural Health Association, chairing its Research and Education and Conference Committee. She is also a former Kettering Foundation Research Fellow and recipient of the ICAHN Service Award for her research on rural health care and its economic impact. In addition to her consulting work, Mel has shared her expertise as a speaker for the Civic Leadership Academy and as an instructor at Northern Illinois University and Kishwaukee College, teaching courses in strategic planning, performance management, and American government.



Jeanna Ballard, MPA, Senior Research Specialist. Ms. Ballard has a varied background in strategic and comprehensive planning, technical assistance, and performance improvement studies. She has helped facilitate strategic planning workshops, focus groups, interviews, organizational design reviews, leadership development seminars, and compensation analyses. Jeanna has co-facilitated strategic planning for elected officials, non-profits, municipalities, counties, townships, park districts, libraries, council of governments, and institutes of higher education. For the past two years, Jeanna has provided staff support for funded projects for the Illinois Critical Access Hospital Network (ICAHN). Most recently, she has worked on local government strategic planning initiatives. These projects included coordinating online surveys, community focus groups, goal development sessions, identifying potential challenges and solutions, and distilling themes from a variety of quantitative and qualitative information to share with key stakeholders.

Jeanna holds a dual MPA degree via her joint studies at Northern Illinois University and Renmin University of China in Beijing. She joined the Center for Governmental Studies in 2017 and serves as an elected Representative on NIU's Supportive Professional Staff Council and is the Chair of the Advocacy Committee. Jeanna has seven years of public service experience serving in local, county, and federal levels of government and is a former Banovetz Fellow. Jeanna has also been a speaker for several Civic Leadership Academy (CLA) classes and taught courses at NIU in public service leadership and management.



Alli Aiston, MPA, Research Specialist. Mrs. Aiston specializes in guiding local governments and organizations through comprehensive strategic planning processes. Her expertise includes designing and implementing stakeholder engagement strategies, analyzing data, and translating findings into actionable priorities that support long-term organizational success.

Alli leads the stakeholder feedback and engagement phases of CGS projects, including survey research, focus groups, interviews, and co-facilitates workshops. She is recognized for her skill in data analytics, report preparation, and strategic communication, ensuring that complex information is presented in ways that are both accessible and decision-focused. In addition, she plays an active role in the action planning and implementation launch phases, helping organizations transition from vision-setting to measurable, sustainable outcomes. Alli also serves as the Executive Director of the Illinois Local Government Lawyers Association (ILGL).



Dawn Wucki-Rossbach, MPA, Public Management and Local Government Specialist. Ms. Wucki-Rossbach is a graduate of NIU's MPA program and most recently served as Interim Village Manager of Kenilworth, Illinois. Dawn has held a variety of positions during her 25-year local government management career. From 1999 to 2010 she held multiple positions in the Village Manager's office of Carpentersville including Interim Village Manager, Assistant Village Manager, and Community Development Director. She also served as the Business Manager for the Lake County Sheriff's Office, Village Administrator of Maple Park, Illinois, and Interim Public Works Director positions in three suburban communities.

Dawn has experience in personnel management, board relations, operations, risk management, strategic planning, and budgeting. Dawn's positions during her career have called on her well-rounded professional insight to direct budget and finance functions, oversee purchasing and capital budgeting, undertake grant writing, administer zoning and long-range plans, navigate union negotiations, and direct public works and utility operations. Dawn completed her undergraduate work at Augustana College, attended the Leadership Institute at Harvard Law and earned her ICMA Credentialed Manager designation in 2006.

Other Project Staff and Support - Dr. Kuhn and the project team will also be joined and assisted by other staff members of the Center for Governmental Studies and the University for certain project elements or at critical junctures of the project.



NORTHERN ILLINOIS UNIVERSITY

**Center for
Governmental Studies**

Outreach, Engagement, and Regional Development

THANK YOU

Shaping our Future:

Purpose, Partnership, Possibilities

Framing Sustainable Solutions



NORTHERN ILLINOIS UNIVERSITY

Center for Governmental Studies



Strategic Plan 2023-2026

Schaumburg Township

Our Mission

The mission of the Township of Schaumburg is to provide quality resources, assistance, and information to empower our diverse community through innovative programming, data-driven decision-making, and fiscally mindful leadership.

Our Vision

The vision is to establish the Township of Schaumburg as Illinois' most responsive, dependable, inclusive, and responsible local government, while improving the lives of all those we serve.

Our Values



Accountability

We are responsible to, and a reflection of, the community we serve.



Integrity

We believe in doing what is right for our clients.



Equity

We ensure all those seeking assistance are heard and cared for with honor, compassion, respect, and dignity.



Excellence

We provide high quality services in a competent, enthusiastic, professional, and ethical manner.



Community

Together with our employees and volunteers we work cooperatively with community, state, and national agencies to use our resources responsibly and sustainably.

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Plan Introduction

The Board of Trustees for the Township of Schaumburg (Township) have identified four main strategies for the next three to five years. The creation of these strategies evolved with data from staff, findings from the 2022 Community Assessment, as well as various department and committee surveys and discussions. While the general findings all point to residents being pleased with the services and available programs, the following strategies were clear takeaways for the future of the Township:

1. Improvement of services and programs available to residents,
2. Training and development opportunities,
3. Growth and outreach, and
4. Township staff and infrastructure flexibility.

Taking these strategic themes into account, the following is a detailed listing of various projects and opportunities of each department, toward bringing the plan to completion and the Township into its bright future. As with this document, every decision begins with consideration of its fit to the Mission, Vision, and Values of the Township.

This strategic plan is structured in three basic 'chapters': the first is the summative overview of each theme; second is a year-by-year breakdown of the strategies; and third is a GANTT visual to support the overlay of projects.

Summary of Plan by Theme

Service and program improvements

Each department has established goals toward increasing the number of programs and services available to Township residents. Specifically noted within the Community Assessment regarding important areas to focus on the next few years, 80% of respondents noted a desire for a focus on health/wellness opportunities and education/culture/arts. Nearly 70% want focus on the ability to connect and engage with the community. Coming off the heels of the 2020-2021 pandemic, 2022 focused on returning to a sense of normal programming. While the Township was delighted to see residents back in person- virtual programming clearly has a place going forward, toward keeping our most fragile and homebound residents connected.

- Disability Services:
 - Provide support toward expansion of the Deaf Services program.
 - Create a part time position to support staff and provide additional programs to residents.
 - Develop annual program plan for children and young adults with disabilities.
- Senior Services:
 - Develop internal programming schedule that utilizes the Township building to its fullest extent.
 - Re-evaluate Senior Services Client Code of Conduct
 - Schedule evening and/or Saturday hours during peak seasons (start of LIHEAP, Open Enrollment).
 - Discuss opportunities for on-site benefit appointments (appropriate space – must be private for HIPPA).

- Conduct outreach events at senior centers, senior living facilities, and other senior affiliated organizations
- Create policy re: care support and determine how to communicate with the public.
- Increase capacity to provide benefit appointments during evenings/weekends and offsite at local senior centers, senior living facilities, and other community organizations.
- Assessor's Office:
 - Begin Saturday Hours (as a pilot) during our peak periods.
 - Pilot Increase outreach: Work out of our 6 municipalities once/twice a week to handle all their county needs/applications/filings and questions. "We go to our residents."
- General Assistance/Pantry:
 - Increased programming with structured food delivery service.
 - Food pantry delivery services for homebound, seniors, and disabled.
 - Utilize research and surveys to help identify culturally appropriate food items to meet our residents' needs.
 - Incorporate food pantry SWAP displays for bulk items received/purchased.
- Administration:
 - Strategize across departments to streamline the residents' experience as a one stop shop (stackable appointments), rather than coming multiple times for separate Township services
 - To better support our community, expand Passport hours 1 – 2 evenings a week
 - Work with staff to arrange for coverage for evening hours.
 - Need to coordinate days and time with other departments.
- Community Relations:
 - Increased awareness and clarity on Township programs and services
 - Increase frequency of communications throughout currently active media outlets.
 - Research and expand media options.
 - Develop a community partnership program with local agencies and community influencers
 - Identify community influencers, elected officials and local agency contacts.
 - Attend at least one meeting and one community event a month on behalf of the Township.

Training and Development Opportunities

Acknowledging the continued advancement of technology and necessity of continuous quality improvements, the Township of Schaumburg seeks to have its staff fully trained and comfortable with the evolving technology, expectations, and community opportunities. While training and development happen regularly, for the strategic plan, the following efforts are central to the Township:

- Township software and technology:
 - Administration:
 - With improvements to software and technology, ensure all Township staff have appropriate training and resources for all new software/ equipment.
 - Work with staff to diagnose areas where they could need more training (Office 365, various program specific software (ex: Visual GA)

- Transition Township to electronic files and away from paper filing, wherever possible/applicable.
 - General Assistance/ Pantry:
 - Assess needs of clients regarding order processing.
 - This could potentially include computer ordering system or structured phone ordering procedures.
 - Community Relations:
 - Expand footprint in social media, identifying/focusing on sites that make the most sense for Township communication to residents (Facebook, Instagram, etc.)
 - Build out e-newsletters and balance with the successful outreach of the print versions.
 - Launch of new website and expanding event registration, programming information, etc.
- Staff:
 - Administration:
 - Maintain an employee training schedule for all human resource, safety, and job-related content (Passports, transportation, benefits, etc.).
 - Disability Services:
 - Coordinate staff training on developmental disabilities.
 - General Assistance/ Pantry:
 - Have all volunteers fully trained and create a training manual for new volunteers and staff.

Growth and Outreach

As reflected in the Community Assessment findings, the population of the Township continues to grow and diversify. The findings from the Community Assessment reflect that knowing where to go for help with various services and costs are two main challenges for Township residents. Additionally, residents noted high reliance on their technology to stay connected with over 80% of respondents checking email, surfing the net, and accessing social media frequently through the day. To that end, being able to inform and raise awareness of the services available from the Township is essential.

- Community Relations:
 - Collaborate with villages on a clarification campaign to help differentiate the Township and the Villages.
 - Execute an annual campaign specifically about our differentiating factors of the Township.
 - Develop a community partnership program with local agencies and community influencers
 - Look for opportunities to expand to new 3-5 programs.
 - Develop two new YOY programs targeting young adults and families/kids (Ideas – Back to School Fair and Food Truck/Wine Walk)
 - Research and develop ideas for events that would entertain and benefit young adults and families in our area.
- Disability Services:

- Develop FT Community Outreach Coordinator position who would be responsible for coordinating & attending community outreach events for SDS, including running the ITAC program.
- Expand participation in community outreach events (target 12 by plan's end)
- Senior Services:
 - Coordinate off-site benefit application days once a quarter at senior centers/senior housing/churches.
 - Determine need for more off-site application days.
- Agencywide:
 - Identify translation services to meet the communication needs of residents.
 - Determine additional services the Township can offer residents (license stickers, recreational licensure (hunting/fishing)) toward additional revenue.
 - Increase development of all community partnerships, including increased focus on those connected to minority and non-English speaking populations within the Township
 - Identify and contact at least 2 different agencies or groups that relate to minority and/or non-English speaking populations in the Township to determine how the Township can be more helpful to minority communities.
 - Participate in at least 6 community outreach events.

Township staff and infrastructure flexibility

The best plans for the Township require the ability to maintain staffing levels as well as space/technology to provide the more programs, services, and outreach. Results from the Community Assessment noted residents highly rely on their technology to stay connected with over 80% of respondents reviewing email, websites, and accessing social media frequently through the day. This includes a focus on all future improvements being centered on the accessibility of the building in accordance with findings identified in the ADA Assessment report. The location of the Township does not provide much in terms of expanding the footprint of the building. To that end, creative options provide a few strategies:

- Staffing:
 - Human Resources:
 - Launch the revised employee performance improvement processes and cycle.
 - Create a training schedule and presentations
 - Create a Township-wide internship program, connecting high school and college students with opportunities to better understand and engage with Township services.
 - Community Relations:
 - Launch regular communications training for staff and elected officials.
 - Work on creation of two positions, focused on various aspects of community relations: digital/social media and events planning
 - Disability and Senior:
 - Create internship opportunity for program development.
 - Hire FT Benefits Specialist.
 - Transportation:
 - monitor staffing levels for retirements, increased services, etc.

- Building:
 - Lobby renovation
 - By removing the existing receptionist space and relocating the security station to a more central location to the entrance, Township visitors will have more space for waiting for services, gathering for offsite programming, etc.
 - Expand Township program square footage:
 - Adding a second floor over the existing gym space.
 - By including partitions on the main level gym and creating mixed space (partitions in addition to dedicated office space)- the program and service expansion is possible.
 - Space for pantry storage could be made permanent at the lower level (room #114) with this expansion.
 - Add sink to Room #210 (small activity room across from dispatch) to create dedicated space for art classes and programs.
 - Partner with Kenneth Young Center toward determining existing use of space and future considerations.
 - Replace Phone System.
 - Update to a current platform to utilize fiber network
 - Update sound quality
 - Add features (speed dial)
 - Transition to a streamlined, cloud-based client data management system.
 - Determine option of expanding Visual GA or other software option for shared data across departments.
- Assessor's Office:
 - Renovate (2) enclosures of desk areas (Assessor & Chief Deputy).
 - Equipment for 'mobile office' for off-site services.
- Transportation:
 - Convert existing fleet of buses to electric vehicle versions.
 - Build exterior infrastructure for EV charging stations with the option of 1-2 chargers for public use (income generating).
 - Determine any new training/technology to support and enhance the driver experience.
- Disability and Senior Services:
 - Joint acquisition of equipment to provide a 'mobile office' for off-site services and client meetings.

Annual Progression of Strategic Plan

Toward understanding where the Township is headed, context is helpful to know what is in process of and has already been completed. Post major pandemic restrictions of 2020-2021, the Township took 2022 to generally get to a basic new normal. To that end, the following is a list of completed projects. Any projects in process will be noted at the end of the 2022 discussion.

2022

Completed work

Infrastructure has been a clear focus toward assuring the building and its technology was ready to welcome a full complement of programs and residents back to the Township. The projects included:

- New HVAC system for consistent heating/cooling through the building as well as energy efficiencies in running the two units.
- New roof installed to combat the various leaks, constant ceiling tile replacements (from staining), damage to walls, floors, etc.
- ADA Assessment completed toward identifying where Township improvements are needed to allow all residents accessibility through the building. (Note: many projects listed in the strategic plan are a direct result of the findings of this study and will be noted as such.)
- Lighting replacement throughout the building updated all lights toward energy efficiency (cost savings on energy bills), resident/staff health (circadian rhythm, blue light reduction, no flicker), and motion/sunlight response to reduce lights staying on/full power when not needed.
- New IT provider to better support the growing technical needs of the Township, assuring a secure network, reliable hard/software, and technicians that would respond timely to issued.
- Website updated for ease of use and more dynamic presentation of Township news and events.

Staffing and succession planning for those near retirement were a central focus, again rebounding from the impact of the pandemic. The very real lesson learned was that time is not promised, and for a small staff, the loss of even one employee can have ripple effects on the services to clients. To that end, human resources work addressed:

- Hiring for the *2021 vacancies*: Township Administrator, Human Resources Coordinator, Facilities Coordinator. All three positions were filled by midyear 2022.
- Three staff *retirements*: Transportation Director (restructured department, replacing director with manager role); Director of General Assistance/Pantry (filled by staff promotion), and Receptionist (terminated role, transitioned existing evening Security role to also cover days).
- *Expansion* of staff: Administrative Services added (1) Part-Time Passports Specialist (new hire). Transportation's restructure introduced a new position Fleet Coordinator (staff promotion), revised the Lead Dispatcher role (staff promotion), and (2) drivers (new hires). General Assistance/Pantry also addressed a bit of team restructure, introducing (1) Social Services Case Manager (staff promotion), (1) Supervisor of Program Support Services (new hire), and (1) Assistant Lead Support Specialist.
- Boosting staff *morale*: working through a pandemic took an understandable toll on the staff. To help the staff with all the changes and 'new', the Township Policy Manual was updated to reflect clear expectations of staff, and updates to all the benefits available (revised holiday calendar, addition of birthday day off, wellness reimbursement (health membership)). Creation of Standard Operating Procedures and various forms to ease operations. Introduction of Core Strengths® Communications Training to support healthier communication among staff (Board was included).

Projects started but carrying into 2023

Toward the end of the 2022 calendar year, a few projects and staffing changes were initiated, yet not completed.

- The necessary replacement of the entry ramp/railing (ADA findings) halted in December, after a delay in the permit approval and weather falling below appropriate temperatures. The project will be completed as soon as the ground thaws in 2023.
- Roof sealant was not able to be completed, also due to the weather/temperatures. While it will have no impact on the integrity of the new roof this season, with the spring thaw this will also be completed.
- Review of HR/Payroll software options as current vendor, Howard Simon, announced a price increase that will double the existing payment without any added services. Target early 2023 transition.
- Filling/adding prior approved roles:
 - (1) Assistant Director of Disability Services resigned in the Fall (position revised to a *Benefits Counselor* (position posted))
 - (1) Assistant Director of Senior Services retired at the end of December (position will be revised to *Assistant Director of Disability and Senior Services* and posted in January 2023).
 - (1) *Driver* position (pending medical update) may be vacant (will know more in January).
 - (1) *Bilingual Case Worker* position for General Assistance/Pantry to support the diverse Township population (new position posted)
 - (1) *Part-time Deputy Assessor*, toward establishing a succession plan for the team (new position posted)

2023 Plan

The carry-over projects will be top focus at the beginning of the year, as staffing and the safety of all who visit the Township are essential to supporting any further growth. Central to this was the initial work in 2022 to develop an internal “master” programming schedule that utilizes the Township building to its fullest extent, toward expanding services and programs in the 2-3 years that follow. 2023 will see the master schedule in final form allowing for a clearer sense of the opportunities and existing overlap (holiday events) where space is in demand.

Service and program improvements

Disability and Senior services merge into one department:

- Develop annual program plan for children and young adults with disabilities.
- Re-evaluate Senior Services Client Code of Conduct
- Conduct survey to gauge interest in after-hours programming and develop accordingly
 - Pilot scheduling evening and/or Saturday hours during peak seasons (start of LIHEAP, Open Enrollment).
- Discuss opportunities for off-site benefit appointments (appropriate space – must be private for HIPPA), plan for 2024 rollout.
- Identify community partners who can assist with snow removal for seniors.
- Expand Will/POA program to include more lawyers.
- Implement case management system (from prior year research)

- Prepare data for data migration.
- Provide staff training, implementing a super-user training approach.

General Assistance/Pantry plans to continue exploring ways to build sustainable food sources for our residents:

- Identify educational programming and materials to pilot/launch in 2023-2024.
 - Consider community partnerships and what makes sense for just the Township.
- Establishing a community garden strategy for development in 2024.
- Request Transportation Department assessment to determine best direction regarding vehicles, staff, and/or volunteer needs for delivery.
- Increase requests/support from donors through social media, Township publications, marquee, food drive material, and monthly donor requests.
- Incorporate food pantry SWAP displays for bulk items received/purchased.

Community Relations will focus on identifying 1-3 programs to collaborate with outside agencies on:

- Collaborate with villages on a clarification campaign to help differentiate the Township and the Villages.
- Execute an annual campaign specifically about our differentiating factors of the Township.

Training and Development Opportunities

Administrative Services:

- Launch the revised employee performance improvement processes and cycle.
- Select and implement HR/Payroll solution.
- Launch DE&I Township staff training (partnership with Harper Business Solutions)
 - First year of a two-year program.
- 10-year Township Efficiency Study.

Transportation:

- Determine any new training/technology to support and enhance the driver experience.

Community Relations:

- Create an internal training and presentation schedule.
 - Launch regular communications training for staff and elected officials.
- Launch Instagram account for Township.

General Assistance/Pantry:

- Have all volunteers fully trained and create a training manual for new volunteers and staff.
- Utilize research and surveys to help identify culturally appropriate food items to meet our residents' needs.
- Set program eligibility guidelines and boundaries for delivery services.
- Run reports regarding pantry usage regarding diversity and inclusion.

Growth and Outreach

Administrative Services:

- Work in partnership with the Mental Health Board to identify community needs, increase access to mental health services, and reduce stigma.
- Identify translation services to meet the communication needs of residents.
- Determine additional services the Township can offer residents (license stickers, recreational licensure (hunting/fishing)) toward additional revenue.
- Increase development of all community partnerships, including increased focus on those connected to minority and non-English speaking populations within the Township
 - Identify and contact at least two different agencies or groups that relate to minority and/or non-English speaking populations in the Township to determine how the Township can be more helpful to minority communities.
 - Participate in at least six community outreach events.

Assessor's Office:

- Pilot Saturday hours during peak periods.
 - Increase outreach: Work out of our six municipalities once/twice a week to handle all their county needs/applications/filings and questions

Disability and Senior Services:

- Conduct targeted outreach to minority and non-English speaking communities re: benefit programs.
- Participate in at least nine community outreach events.
- Increase program partnerships/sponsorships with agencies and elected officials.
- Budget for equipment for one mobile office (hot spot, small printer/scanner (already available), rolling bag) for next fiscal year.

Township staff and infrastructure flexibility

Staffing the (five) positions carrying from 2022 are essential to the maintaining existing services of the Township. While the initial review may suggest an extreme impact to the salary budget, most of the vacancies are to replace staff who were employees for years. New hires would be at a lower initial salary than those who've retired/resigned. Additional staffing needs would include:

- Building a Community Relations Team (director with (two) staff).
 - Priority position is a *Digital Media Specialist* (Facebook, Twitter numbers are increasing—seek to expand into Instagram this year). The goal will be to transition the existing intern part-time position into a full-time role, therefore dissolving the paid intern position.
 - Fall of 2023, consider a programming position to help with community program expansion.
- Create a *Part-time Human Resources Assistant* role. This position would assist the HR duties of the employee life cycle, policy/procedures, and some employment services.
 - This role is essential beyond the short-term initial hiring needs of the Township, as nearly ¼ of the existing staff are at or past retirement age. Conservative estimates would anticipate at least two retirements per year for the next three to four years.
- Create a *Part-Time Deaf Services Assistant* role. The program is currently staffed by one, who has just passed 30 years with the Township. This essential program is unique to our Township alone and continues to grow in popularity and demand. Assuring the health and longevity of the

Deaf Services program, bringing a part time support, to learn and in essence be able to take over the program is the focus of this role.

To maintain the progress of modernizing the building and fleet, the focus is to seek opportunities to further improve the building's sustainability as outlined in the LEED Rating System. This includes consideration of carbon, energy, water, waste, transportation, materials, health, and indoor environmental quality:

- Carry-over projects from 2022: ramp/rail replacement for front entry and sealant on the roof.
- Infrastructure for converting transportation fleet to Electric Vehicle (EV) busses.
 - Includes engineering study results, parking lot construction for laying cable, installing charging stations, etc.
- Lobby Renovation
 - including first floor bathrooms.
- Install sink in room 210, for proper dedicated arts/crafts area (for projects/clean up).
- Quote and project plan the potential of solar panel roof installation (target install by early 2024).
- Obtain architectural renderings and quote for installation of second floor over existing gym/activity room space (construction completed by late 2024/early 2025).
- Complete a study of KYC use of lower-level space and consider any options for storage/ usage efficiency.

2024 Plan

Service and program improvements

Administrative Services:

- Consider partnership with KYC (or another partner) for Youth/Teen general programming.

Assessor's Office:

- Assess pilot program of off-site outreach and evening/weekend hours.
 - Determine full-launch and any modifications.

Disability and Senior Services:

- Launch and assess annual program plan for children and young adults with disabilities.
- Assess and maintain/expand scheduling evening and/or Saturday hours during peak seasons (start of LIHEAP, Open Enrollment).
- Pilot launch off-site benefit appointments
- Conduct survey to gauge interest in after-hours programming and develop accordingly.
- Case management software launch (or assessment of first year if able to launch in 2023)

General Assistance/Pantry:

- Launch educational programming and materials from 2023.
- Development of community garden.

- Location, build-out of plots, planting.
- Assess needs of clients regarding order processing.
 - This could potentially include computer ordering system or structured phone ordering procedures.
- Increase requests/support from donors through social media, Township publications, marquee, food drive material, and monthly donor requests.
- Continue SWAP displays for bulk items received/purchased.

Community Relations:

- Develop a community partnership program with local agencies and community influencers
 - Look for opportunities to expand to 3-5 programs.
 - Develop two new YOY programs targeting young adults and families/kids (Ideas – Back to School Fair and Food Truck/Wine Walk)
 - Research and develop ideas for events that would entertain and benefit young adults and families in our area.

Training and Development Opportunities

Administrative Services:

- Review and revise employee performance improvement processes and cycle (2023 lessons learned).
- Identify any improvements/adjustments/training necessary from the HR/Payroll implementation.
- Complete DEI Township staff training (partnership with Harper Business Solutions)
 - Year two of a two-year program.
- Core Strengths® refresher (facilitated by trained Township staff)

Transportation:

- Continue staff training on technology of EV bus conversion.

Community Relations:

- Assess and revise any training schedule and presentations.
 - Evaluate existing communications training for staff and elected officials, revise as needed.
- Train staff on differences/uses for Township social media.
- Develop external programming/event tracking procedures.

General Assistance/Pantry:

- Add 3 partnerships for support and donations focusing on inclusion.
- Using 2023 findings, begin purchase/donation strategy for increased availability of culturally appropriate food items to meet our residents' needs.
- Review program eligibility guidelines and boundaries for delivery services.
- Assess and expand reports regarding pantry usage regarding diversity and inclusion.

Growth and Outreach

Administrative Services:

- Support the official launch of Mental Health Board.
- Research viability of LCSW/grant writing position for Township- toward clinical service/programs.
- Assess the success of translation services- stop/continue/replace consideration.
- Pilot (or launch) additional services researched in 2023.
- Pilot employment services programs for residents.
- Participate in at least 10 community outreach events.

Assessor's Office:

- Determine frequency of Saturday Hours during peak periods.
- Establish calendar for outreach to our 6 municipalities once/twice a week.

Disability and Senior Services:

- Fully launch targeted outreach to minority and non-English speaking communities re: benefit programs.
- Participate in at least 12 community outreach events.
- Coordinate off-site benefit application days once a quarter at senior centers/senior housing/churches.
- Increase program partnerships/sponsorships with agencies and elected officials.
- Pilot mobile office program, identifying locations for best outreach.
- Identify community partners who could come and have office hours at the township (or where township staff could go for office hours) to help make a wider variety of services available to residents in one location.

General Assistance/Pantry:

- Assess additional staffing need to accommodate additional special needs collections/drives.
- Identify Additional storage space for food donations, coat drive, unique events, and programs.

Township staff and infrastructure flexibility

Staffing needs will ideally level out a bit, however as noted throughout this document, various teams have more challenges than others in staffing.

Transportation:

- Continue to monitor the driver count and scheduling needs. Potentially plan on hiring 1-2 drivers to keep up with any retirements/transitions/route expansion.

Disability and Senior Services:

- Evaluate need for additional program staff and budget for next fiscal year.

General Assistance/Pantry:

- Assess additional staffing need to accommodate additional special needs collections/drives.

Administrative Services Infrastructure Efforts:

- Solar panel roof installation (target install by early 2024)
- Installation of second floor over existing gym/activity room space (construction completed by late 2024/early 2025)
- Finalize plans based on study findings of KYC use of lower-level space and consider any options for storage/ usage efficiency.

2025 Plan

Service and program improvements

Administrative Services:

- Create township wide survey on programs and services, toward informing the next strategic planning process.
- Launch full employment services program for residents.

Assessor's Office:

- Determine expansion opportunities of off-site program supports.

Disability and Senior Services:

- Determine growth opportunities of annual program planning for children and young adults with disabilities.
- Fully launch/increase off-site benefit appointments.
- Determine strategy for expanded/evening hour programming opportunities.
- Case management software updates/training needs.
- Participate in at least 12 community outreach events.

General Assistance/Pantry:

- Assess and modify community garden.
 - Determine needs, successes, and adjust accordingly.
- Finalize strategy for clients regarding order processing.
- Assess SWAP program and revise as recommended.

Community Relations:

- Continue development of a community partnership program with local agencies and community influencers
 - Assess/expand programs targeting young adults and families/kids

Training and Development Opportunities

Administrative Services:

- Staff survey of needs for staff success (training, software).

Transportation:

- Final EV conversion training for staff

Community Relations:

- Continue trainings on social media.
- Evaluate external programming/event tracking procedures.

General Assistance/Pantry:

- Review and revise efforts on inclusive food options as needed.

Growth and Outreach

Administrative Services:

- Pilot (or launch) additional services researched in 2024.
- Participate in at least 15 community outreach events.

Assessor's Office:

- Review staffing balance, succession needs.
- Determine frequency of Saturday Hours during peak periods.
- Establish calendar for outreach to our 6 municipalities once/twice a week.

General Assistance/Pantry:

- Finalize storage space strategy for food donations, coat drive, unique events, and programs.

Township staff and infrastructure flexibility

Administrative Services:

- Fill LCSW/grant writing position for Township- toward clinical service/programs.

Transportation:

- Continue to monitor the driver count and scheduling needs. Potentially plan on hiring 1-2 drivers to keep up with any retirements/transitions/route expansion.

Disability and Senior Services:

- Develop FT Community Outreach Coordinator position who would be responsible for coordinating & attending community outreach events, including running the ITAC program. Budget for next fiscal year.

General Assistance/Pantry:

- Assess additional staffing need to accommodate additional special needs collections/drives.

Administrative Services Infrastructure Efforts:

- Solar panel roof adjustments/follow-up.
- Completion of second floor over existing gym/activity room space (construction completed by late 2024/early 2025).
 - Finalize plans for use of space for main and upper-level space.
- EV infrastructure completion and any final steps.

2026 Plan

Most of the effort in the first half of 2026 will be determining the success and challenges with the current strategic plan, toward determining the focus for the next cycle (second half of 2026). Each department will be responsible for tracking success of efforts, informing the next strategic plan, and identifying how the Township may continue to serve residents and grow with the community. This will include:

- review of program and service data,
- DE&I efforts,
- staffing performance and succession (planned retirements, etc.),
- energy efficiency (EV fleet, lights/solar); and
- use of building space.

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No. YT-06-13-23T

An ordinance appropriating for all town purposes for York Township, Du Page County, Illinois, for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

BE IT ORDAINED by the Board of Trustees of York Township, Du Page County, Illinois.

Section 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of York Township, be and the same are hereby appropriated for the town purposes of York Township, Du Page County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

Section 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

Town Fund

General Assistance

IMRF Fund

Police District

FICA Fund

FILED
JUN 30 2023
Jean Kaczmarek
DuPage County Clerk

	FY Ending 2024 <u>Budgeted</u>
1. <u>GENERAL TOWN FUND</u>	
BEGINNING BALANCE: April 1, 2023	<u>1,800,000</u>
 <u>REVENUES</u>	
Property Tax	2,855,884
Replacement Tax	300,000
Nutrition Income	30,000
Transportation Income	20,000
Senior Subscriptions	8,000
Passport Revenues	5,000
Other Revenues	200,000
Interest Income	10,000
 Total Revenues:	 <u>3,428,884</u>
 TOTAL FUNDS AVAILABLE:	 <u>5,228,884</u>
 <u>EXPENDITURES</u>	
1-11 Administration	3,409,735
1-12 Assessor	1,254,750
1-13 Town Clerk	13,450
1-14 Youth Services	<u>10,000</u>
 TOTAL EXPENDITURES:	 <u>4,687,935</u>
 CONTINGENCIES	 <u>65,000</u>
 TOTAL APPROPRIATIONS:	 <u>4,752,935</u>
 ENDING BALANCE: March 31, 2024	 <u><u>475,950</u></u>

FY Ending 2024
Budgeted

1-11 ADMINISTRATION

PERSONNEL

Salaries	1,016,535
Health Insurance	333,000
Unemployment Insurance	2,450
SUBTOTAL	<u>1,351,985</u>

CONTRACTUAL SERVICES

Accounting Services	11,500
Liability Insurance	82,000
Telephone	7,500
Utilities	95,000
Professional Services	70,000
Legal Services	30,000
Educational & Prof. Mtg.	2,500
Mileage	750
Printing & Publications	4,000
Dues & Subscriptions	6,500
Cellphones	4,500
Auto Maintenance & Repairs	12,000
Building Maintenance	130,000
SUBTOTAL	<u>456,250</u>

COMMODITIES

Postage	1,500
Passport Supplies	1,500
Auto Fuel	10,000
Office Supplies	15,000
Senior Center Operations	40,000
Nutrition Supplies & Equipment	80,000
Auto Leasing/Purchase	37,000
Maintenance Supplies	15,000
SUBTOTAL	<u>200,000</u>

CAPITAL OUTLAY

Building	1,200,000
Equipment	201,500
SUBTOTAL	<u>1,401,500</u>

OTHER EXPENDITURES

Miscellaneous Expense	0
SUBTOTAL	<u>0</u>

TOTAL ADMINISTRATION: **3,409,735**

FY Ending 2024
Budgeted

1-12 ASSESSOR

PERSONNEL

Salaries	885,000
Health Insurance	250,000
Unemployment Insurance	1,500
SUBTOTAL	<u>1,136,500</u>

CONTRACTUAL SERVICES

Telephone	9,000
Professional Services	50,000
Mileage	250
Dues & Subscriptions	14,000
Training	16,000
Maintenance Equipment	4,000
SUBTOTAL	<u>93,250</u>

COMMODITIES

Postage	1,000
Office Supplies	9,000
SUBTOTAL	<u>10,000</u>

CAPITAL OUTLAY

Equipment	15,000
SUBTOTAL	<u>15,000</u>

OTHER EXPENDITURES

Miscellaneous Expense	0
SUBTOTAL	<u>0</u>

TOTAL ASSESSOR:	<u>1,254,750</u>
------------------------	-------------------------

FY Ending 2024
Budgeted

1-13 TOWN CLERK

PERSONNEL

Salaries

5,000

SUBTOTAL

5,000

CONTRACTUAL SERVICES

Telephone

350

Professional Services

500

Legal Notices

600

Education & Prof. Meetings

650

Local Mileage

100

Printing & Publication

500

Legal Services

500

Record Keeping

1,000

Misc. Election Expenses

50

Court Reporters

350

SUBTOTAL

4,600

COMMODITIES

Office Supplies & Postage

2,000

SUBTOTAL

2,000

CAPITAL OUTLAY

Data Processing Equipment

1,850

SUBTOTAL

1,850

OTHER EXPENDITURES

0

SUBTOTAL

0

TOTAL TOWN CLERK:

13,450

FY Ending 2024
Budgeted

1-14 YOUTH SERVICES

SERVICES

Youth Services
SUBTOTAL

10,000
10,000

TOTAL YOUTH SERVICES:

10,000

FY Ending 2024
Budgeted

13 ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING BALANCE: April 1, 2023	<u>30,000</u>
<u>REVENUES</u>	
Property Tax	235,000
Replacement Tax	200,000
Interest Income	750
Town Fund Transfer	0
TOTAL REVENUES:	<u>435,750</u>
TOTAL FUNDS AVAILABLE:	<u>465,750</u>
<u>EXPENDITURES</u>	
Retirement Contributions	445,000
TOTAL APPROPRIATIONS:	<u>445,000</u>
ENDING BALANCE: March 31, 2024	<u><u>20,750</u></u>

14 SOCIAL SECURITY FUND

BEGINNING BALANCE: April 1, 2023	<u>100,000</u>
<u>REVENUES</u>	
Property Tax	130,000
Replacement Tax	0
Interest Income	400
TOTAL REVENUES:	<u>130,400</u>
TOTAL FUNDS AVAILABLE:	<u>230,400</u>
<u>EXPENDITURES</u>	
Social Security Contribution	130,000
Medicare Contribution	30,000
TOTAL APPROPRIATIONS:	<u>160,000</u>
ENDING BALANCE: March 31, 2024	<u><u>70,400</u></u>

FY Ending 2024
Budgeted

15 GENERAL ASSISTANCE FUND

BEGINNING BALANCE: April 1, 2023

130,000

REVENUES

Property Tax

310,000

Replacement Tax

0

Reimbursement from SSI

3,500

Other Revenues

15,000

Interest Income

750

TOTAL REVENUES:

329,250

TOTAL FUNDS AVAILABLE:

459,250

EXPENDITURES

15-11 Administration

261,650

15-31 Home Relief

171,500

TOTAL EXPENDITURES:

433,150

Contingencies

1,000

TOTAL APPROPRIATIONS:

434,150

ENDING BALANCE: March 31, 2024

25,100

FY Ending 2024
Budgeted

15-11 ADMINISTRATION

PERSONNEL

Salaries	185,000
Health Insurance	70,000
Unemployment Insurance	500
SUBTOTAL	<u>255,500</u>

CONTRACTUAL SERVICE

Educational & Prof. Meetings	2,000
Mileage	150
SUBTOTAL	<u>2,150</u>

COMMODITIES

Office Supplies	1,500
SUBTOTAL	<u>1,500</u>

CAPITAL OUTLAY

Equipment	2,500
SUBTOTAL	<u>2,500</u>

OTHER EXPENDITURES

Miscellaneous Expenses	0
SUBTOTAL	<u>0</u>

TOTAL ADMINISTRATION:	<u><u>261,650</u></u>
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	FY Ending 2024 <u>Budgeted</u>
15-31 HOME RELIEF	
<u>CONTRACTUAL SERVICES</u>	
Home Relief	170,000
Funeral & Burial Services	<u>1,500</u>
SUBTOTAL	<u>171,500</u>
<u>COMMODITIES</u>	
SUBTOTAL	<u>0</u>
<u>OTHER EXPENDITURES</u>	
Miscellaneous Expense	<u>0</u>
SUBTOTAL	<u>0</u>
TOTAL HOME RELIEF:	<u>171,500</u>

	FY Ending 2024 <u>Budgeted</u>
<u>20 POLICE DISTRICT FUND</u>	
BEGINNING BALANCE: April 1, 2023	<u>75,000</u>
<u>REVENUES</u>	
Property Tax	159,169
Replacement tax	0
Interest Income	<u>750</u>
TOTAL REVENUES:	<u>159,919</u>
TOTAL FUNDS AVAILABLE:	<u>234,919</u>
<u>EXPENDITURES</u>	
<u>CONTRACTUAL SERVICE</u>	
Policing Expenses	<u>130,000</u>
SUBTOTAL	<u>130,000</u>
<u>OTHER EXPENDITURES</u>	
Miscellaneous Expense	<u>4,000</u>
TOTAL EXPENDITURES:	<u>4,000</u>
<u>CONTINGENCIES</u>	
TOTAL APPROPRIATIONS:	<u>0</u>
TOTAL APPROPRIATIONS:	<u>134,000</u>
ENDING BALANCE: March 31, 2024	<u>100,919</u>

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2023 and ending March 31, 2024 by fund shall be as follows:

General Fund	\$4,752,935.00
FICA Fund	\$160,000.00
IMRF Fund	\$445,000.00
General Assistance Fund	\$434,150.00
Police Fund	<u>\$134,000.00</u>
TOTAL APPROPRIATIONS	\$5,926,085.00

SECTION 4: That if any section, Subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

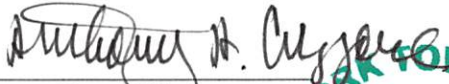
SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amounts of Five Million Nine Hundred Twenty Six Thousand and Eighty Five Dollars \$5,926,085 for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.


SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 13th day of June, 2023 pursuant to a roll call vote by the Board of Trustees of the York Township, Du Page County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
<u>JOHN W. VALLE</u>	✓	_____	_____
<u>JEFF MUSSATTO</u>	✓	_____	_____
<u>ANTHONY PACILLI</u>	✓	_____	_____
<u>RAE RUPP SRCH</u>	✓	_____	_____
<u>ERICA WHIPPLE</u>	✓	_____	_____



 Town Clerk





 Supervisor

FILED
 JUN 30 2023
DM

 DuPage County Clerk

Faint, illegible text at the top of the page, possibly a header or title.

Second section of faint, illegible text, possibly a list or table.

Faint handwritten notes or signatures on the left side.



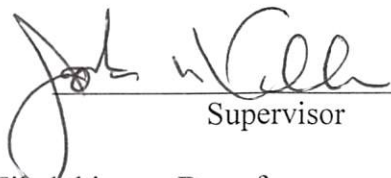
Red ink stamp with the text "RECEIVED" in large letters, "JUN 2 1953" below it, and "TOWNSHIP CLERK" at the bottom.

CERTIFIED ESTIMATE OF REVENUES BY SOURCE
TOWNSHIP

The undersigned, Supervisor, of York Township, Du Page County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to received by said taxing district, is either set forth in said ordinances as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of York Township, Du Page County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 13th day of June, Year 2023



Supervisor

Filed this ___ Day of _____ Year _____

County Clerk

FILED
JUN 30 2023
Jean Kaczmarek
DuPage County Clerk

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE
TOWNSHIP

The Undersigned, duly elected, qualified and acting Clerk of York Township, DU PAGE County, Illinois, does hereby certify that attached here to is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal Year beginning April 1, Year 2023 and ending March 31, Year 2024, as adopted this 13th day of Junw, Year 2023.

This certification is made and filled pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of York Township, Du Page County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 13th day of June, Year 2023


Town Clerk



Filed this ____ Day of _____ Year _____

County Clerk



FILED

MAY 28 2024

DCCA #2 (Revised 7/99)

Election System & Software: 432

Jean Kaczmarek
DuPage County Clerk

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No. YT-05-14-24T

An ordinance appropriating for all town purposes for York Township, Du Page County, Illinois, for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

BE IT ORDAINED by the Board of Trustees of York Township, Du Page County, Illinois.

Section 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of York Township, be and the same are hereby appropriated for the town purposes of York Township, Du Page County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

Section 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

Town Fund

General Assistance

IMRF Fund

Police District

FICA Fund

	FY Ending 2025 <u>Budgeted</u>
1. <u>GENERAL TOWN FUND</u>	
BEGINNING BALANCE: April 1, 2024	<u>2,500,000</u>
<u>REVENUES</u>	
Property Tax	3,053,260
Replacement Tax	285,000
Nutrition Income	34,000
Transportation Income	15,000
Senior Subscriptions	7,500
Passport Revenues	2,500
Other Revenues	20,000
Interest Income	20,000
Total Revenues:	<u>3,437,260</u>
TOTAL FUNDS AVAILABLE:	<u>5,937,260</u>
<u>EXPENDITURES</u>	
1-11 Administration	3,460,235
1-12 Assessor	1,317,500
1-13 Town Clerk	13,450
1-14 Youth Services	10,000
	<u>4,801,185</u>
TOTAL EXPENDITURES:	<u>4,801,185</u>
CONTINGENCIES	<u>65,000</u>
TOTAL APPROPRIATIONS:	<u>4,866,185</u>
ENDING BALANCE: March 31, 2025	<u><u>1,071,076</u></u>

FY Ending 2025
Budgeted

1-11 ADMINISTRATION

PERSONNEL

Salaries	1,016,535
Health Insurance	352,000
Unemployment Insurance	2,450
SUBTOTAL	<u>1,370,985</u>

CONTRACTUAL SERVICES

Accounting Services	14,000
Liability Insurance	82,000
Telephone	7,500
Utilities	95,000
Professional Services	70,000
Legal Services	30,000
Educational & Prof. Mtg.	2,500
Mileage	750
Printing & Publications	4,000
Dues & Subscriptions	6,500
Cellphones	4,500
Auto Maintenance & Repairs	12,000
Building Maintenance	150,000
SUBTOTAL	<u>478,750</u>

COMMODITIES

Postage	2,000
Passport Supplies	1,000
Auto Fuel	12,000
Office Supplies	15,000
Senior Center Operations	30,000
Nutrition Supplies & Equipment	100,000
Auto Leasing/Purchase	37,000
Maintenance Supplies	12,000
SUBTOTAL	<u>209,000</u>

CAPITAL OUTLAY

Building	1,200,000
Equipment	201,500
SUBTOTAL	<u>1,401,500</u>

OTHER EXPENDITURES

Miscellaneous Expense	0
SUBTOTAL	<u>0</u>

TOTAL ADMINISTRATION: **3,460,235**

FY Ending 2025
Budgeted

1-12 ASSESSOR

PERSONNEL

Salaries	930,000
Health Insurance	255,000
Unemployment Insurance	1,500
SUBTOTAL	<u>1,186,500</u>

CONTRACTUAL SERVICES

Telephone	10,000
Professional Services	61,000
Mileage	250
Dues & Subscriptions	14,500
Training	17,000
Maintenance Equipment	4,000
SUBTOTAL	<u>106,750</u>

COMMODITIES

Postage	250
Office Supplies	9,000
SUBTOTAL	<u>9,250</u>

CAPITAL OUTLAY

Equipment	15,000
SUBTOTAL	<u>15,000</u>

OTHER EXPENDITURES

Miscellaneous Expense	0
SUBTOTAL	<u>0</u>

TOTAL ASSESSOR:	<u>1,317,500</u>
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FY Ending 2025
Budgeted

1-13 TOWN CLERK

PERSONNEL

Salaries	5,000
SUBTOTAL	<u>5,000</u>

CONTRACTUAL SERVICES

Telephone	350
Professional Services	500
Legal Notices	600
Education & Prof. Meetings	650
Local Mileage	100
Printing & Publication	500
Legal Services	500
Record Keeping	1,000
Misc. Election Expenses	50
Court Reporters	350
SUBTOTAL	<u>4,600</u>

COMMODITIES

Office Supplies & Postage	2,000
SUBTOTAL	<u>2,000</u>

CAPITAL OUTLAY

Data Processing Equipment	1,850
SUBTOTAL	<u>1,850</u>

OTHER EXPENDITURES

SUBTOTAL	<u>0</u>
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TOTAL TOWN CLERK:	<u>13,450</u>
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FY Ending 2025
Budgeted

1-14 YOUTH SERVICES

SERVICES

Youth Services

10,000

SUBTOTAL

10,000

TOTAL YOUTH SERVICES:

10,000

FY Ending 2025
Budgeted

13 ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING BALANCE: April 1, 2024	<u>15,000</u>
<u>REVENUES</u>	
Property Tax	235,000
Replacement Tax	0
Interest Income	750
Town Fund Transfer	0
TOTAL REVENUES:	<u>235,750</u>
TOTAL FUNDS AVAILABLE:	<u>250,750</u>
<u>EXPENDITURES</u>	
Retirement Contributions	<u>220,000</u>
TOTAL APPROPRIATIONS:	<u>220,000</u>
ENDING BALANCE: March 31, 2025	<u><u>30,750</u></u>

14 SOCIAL SECURITY FUND

BEGINNING BALANCE: April 1, 2024	<u>73,000</u>
<u>REVENUES</u>	
Property Tax	130,000
Replacement Tax	0
Interest Income	400
TOTAL REVENUES:	<u>130,400</u>
TOTAL FUNDS AVAILABLE:	<u>203,400</u>
<u>EXPENDITURES</u>	
Social Security Contribution	135,000
Medicare Contribution	<u>32,000</u>
TOTAL APPROPRIATIONS:	<u>167,000</u>
ENDING BALANCE: March 31, 2025	<u><u>36,400</u></u>

	FY Ending 2025 <u>Budgeted</u>
<u>15 GENERAL ASSISTANCE FUND</u>	
BEGINNING BALANCE: April 1, 2024	<u>20,000</u>
<u>REVENUES</u>	
Property Tax	310,000
Replacement Tax	175,000
Reimbursement from SSI	3,500
Other Revenues	15,000
Interest Income	<u>750</u>
TOTAL REVENUES:	504,250
TOTAL FUNDS AVAILABLE:	<u>524,250</u>
<u>EXPENDITURES</u>	
15-11 Administration	267,700
15-31 Home Relief	<u>171,500</u>
TOTAL EXPENDITURES:	<u>439,200</u>
Contingencies	<u>1,000</u>
TOTAL APPROPRIATIONS:	<u>440,200</u>
ENDING BALANCE: March 31, 2025	<u><u>84,050</u></u>

FY Ending 2025
Budgeted

15-11 ADMINISTRATION

PERSONNEL

Salaries	190,000
Health Insurance	70,000
Unemployment Insurance	500
SUBTOTAL	<u>260,500</u>

CONTRACTUAL SERVICE

Educational & Prof. Meetings	3,000
Mileage	200
SUBTOTAL	<u>3,200</u>

COMMODITIES

Office Supplies	1,500
SUBTOTAL	<u>1,500</u>

CAPITAL OUTLAY

Equipment	2,500
SUBTOTAL	<u>2,500</u>

OTHER EXPENDITURES

Miscellaneous Expenses	0
SUBTOTAL	<u>0</u>

TOTAL ADMINISTRATION: 267,700

	FY Ending 2025 <u>Budgeted</u>
15-31 HOME RELIEF	
<u>CONTRACTUAL SERVICES</u>	
Home Relief	170,000
Funeral & Burial Services	1,500
SUBTOTAL	<u>171,500</u>
<u>COMMODITIES</u>	
SUBTOTAL	<u>0</u>
<u>OTHER EXPENDITURES</u>	
Miscellaneous Expense	0
SUBTOTAL	<u>0</u>
TOTAL HOME RELIEF:	<u>171,500</u>

	FY Ending 2025 <u>Budgeted</u>
<u>20 POLICE DISTRICT FUND</u>	
BEGINNING BALANCE: April 1, 2024	<u>103,000</u>
<u>REVENUES</u>	
Property Tax	167,588
Replacement tax	0
Interest Income	750
TOTAL REVENUES:	<u>168,338</u>
TOTAL FUNDS AVAILABLE:	<u>271,338</u>
<u>EXPENDITURES</u>	
<u>CONTRACTUAL SERVICE</u>	
Policing Expenses	138,000
SUBTOTAL	<u>138,000</u>
<u>OTHER EXPENDITURES</u>	
Miscellaneous Expense	4,000
TOTAL EXPENDITURES:	<u>4,000</u>
<u>CONTINGENCIES</u>	
TOTAL APPROPRIATIONS:	<u>0</u> <u>142,000</u>
ENDING BALANCE: March 31, 2025	<u>129,338</u>

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2024 and ending March 31, 2025 by fund shall be as follows:

General Fund	\$4,866,185.00
FICA Fund	\$167,000.00
IMRF Fund	\$220,000.00
General Assistance Fund	\$440,200.00
Police Fund	<u>\$142,000.00</u>
TOTAL APPROPRIATIONS	\$5,835,385.00

SECTION 4: That if any section, Subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amounts of Five Million Eight Hundred Thirty Five Thousand and Three Hundred Eighty Five Dollars \$5,835,385 for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

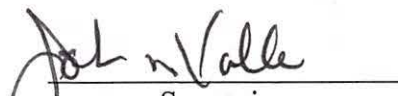
SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 14th day of May, 2024 pursuant to a roll call vote by the Board of Trustees of the York Township, DuPage County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
<u>JOHN W. VALLE</u>	<u>✓</u>	<u>_____</u>	<u>_____</u>
<u>JEFF MUSSATTO</u>	<u>✓</u>	<u>_____</u>	<u>_____</u>
<u>ANTHONY PACILLI</u>	<u>✓</u>	<u>_____</u>	<u>_____</u>
<u>RAE RUPP SRCH</u>	<u>✓</u>	<u>_____</u>	<u>_____</u>
<u>ERICA WHIPPLE</u>	<u>✓</u>	<u>_____</u>	<u>_____</u>


Town Clerk


Supervisor



FILED
MAY 28 2024

DuPage County Clerk

THE STATE OF NEW YORK
IN SENATE
January 10, 1911.

REPORT
OF THE
COMMISSIONERS OF THE LAND OFFICE
IN RESPONSE TO A RESOLUTION
PASSED BY THE SENATE
MAY 17, 1909.

John W. Alderson
Commissioner

George F. Johnson
Secretary

ALBANY
1911
THE STATE OF NEW YORK
PRINTED AT THE STATE PRINTING OFFICE



FILED
MAY 28 2024

Jan Kacynski
DuPage County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE
TOWNSHIP**

The undersigned, Supervisor, of York Township, Du Page County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to received by said taxing district, is either set forth in said ordinances as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of York Township, Du Page County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 14th day of May, Year 2024

John Valle

Supervisor

Filed this ___ Day of _____ Year _____

County Clerk

FILED
MAY 28 2024

Jean Kacyniak
DuPage County Clerk

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE
TOWNSHIP**

The Undersigned, duly elected, qualified and acting Clerk of York Township, DU PAGE County, Illinois, does hereby certify that attached here to is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal Year beginning April 1, Year 2024 and ending March 31, Year 2025, as adopted this 14th day of May, Year 2024.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of York Township, Du Page County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 14th day of May, Year 2024

Anthony P. Cuzda
Town Clerk



Filed this ____ Day of _____ Year ____

County Clerk

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No. YT-05-13-25T

FILED
MAY 20 2025
Jean H. Szymanski
DuPage County Clerk

An ordinance appropriating for all town purposes for York Township, Du Page County, Illinois, for the fiscal year beginning April 1, 2025 and ending March 31, 2026.

BE IT ORDAINED by the Board of Trustees of York Township, Du Page County, Illinois.

Section 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of York Township, be and the same are hereby appropriated for the town purposes of York Township, Du Page County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2025 and ending March 31, 2026.

Section 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

Town Fund

General Assistance

IMRF Fund

Police District

FICA Fund

FY Ending 2026
Budgeted

1. GENERAL TOWN FUND

BEGINNING BALANCE: April 1, 2025

1,600,000

REVENUES

Property Tax	3,102,070
Replacement Tax	230,000
Nutrition Income	34,000
Transportation Income	15,000
Senior Subscriptions	7,500
Passport Revenues	4,500
Other Revenues	20,000
Interest Income	35,000

Total Revenues: 3,448,070

TOTAL FUNDS AVAILABLE: 5,048,070

EXPENDITURES

1-11 Administration	3,562,050
1-12 Assessor	1,383,375
1-13 Town Clerk	13,450
1-14 Youth Services	15,000

TOTAL EXPENDITURES: 4,973,875

CONTINGENCIES 65,000

TOTAL APPROPRIATIONS: 5,038,875

ENDING BALANCE: March 31, 2026

9,195

FY Ending 2026
Budgeted

1-11 ADMINISTRATION

PERSONNEL

Salaries	1,136,850
Health Insurance	379,000
Unemployment Insurance	2,600
SUBTOTAL	<u>1,518,450</u>

CONTRACTUAL SERVICES

Accounting Services	14,000
Liability Insurance	85,100
Telephone	8,750
Utilities	85,000
Professional Services	70,000
Legal Services	30,000
Educational & Prof. Mtg.	2,500
Mileage	750
Printing & Publications	4,500
Dues & Subscriptions	6,500
Cellphones	4,500
Auto Maintenance & Repairs	10,000
Building Maintenance	150,000
SUBTOTAL	<u>471,600</u>

COMMODITIES

Postage	2,000
Passport Supplies	1,500
Auto Fuel	10,000
Office Supplies	15,000
Senior Center Operations	30,000
Nutrition Supplies & Equipment	100,000
Auto Leasing/Purchase	37,000
Maintenance Supplies	15,000
SUBTOTAL	<u>210,500</u>

CAPITAL OUTLAY

Building	1,160,000
Equipment	201,500
SUBTOTAL	<u>1,361,500</u>

OTHER EXPENDITURES

Miscellaneous Expense	0
SUBTOTAL	<u>0</u>

TOTAL ADMINISTRATION:

3,562,050

FY Ending 2026
Budgeted

1-12 ASSESSOR

PERSONNEL

Salaries	950,000
Health Insurance	280,000
Unemployment Insurance	1,500
SUBTOTAL	<u>1,231,500</u>

CONTRACTUAL SERVICES

Telephone	12,000
Professional Services	61,000
Mileage	250
Dues & Subscriptions	23,375
Training	20,000
Maintenance Equipment	6,000
SUBTOTAL	<u>122,625</u>

COMMODITIES

Postage	250
Office Supplies	14,000
SUBTOTAL	<u>14,250</u>

CAPITAL OUTLAY

Equipment	15,000
SUBTOTAL	<u>15,000</u>

OTHER EXPENDITURES

Miscellaneous Expense	0
SUBTOTAL	<u>0</u>

TOTAL ASSESSOR:	<u>1,383,375</u>
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FY Ending 2026
Budgeted

1-13 TOWN CLERK

PERSONNEL

Salaries

5,000

SUBTOTAL

5,000

CONTRACTUAL SERVICES

Telephone

500

Professional Services

500

Legal Notices

450

Education & Prof. Meetings

650

Local Mileage

100

Printing & Publication

500

Legal Services

500

Record Keeping

1,000

Misc. Election Expenses

50

Court Reporters

350

SUBTOTAL

4,600

COMMODITIES

Office Supplies & Postage

2,000

SUBTOTAL

2,000

CAPITAL OUTLAY

Data Processing Equipment

1,850

SUBTOTAL

1,850

OTHER EXPENDITURES

SUBTOTAL

0

0

TOTAL TOWN CLERK:

13,450

FY Ending 2026
Budgeted

1-14 YOUTH SERVICES

SERVICES

Youth Services

15,000

SUBTOTAL

15,000

TOTAL YOUTH SERVICES:

15,000

FY Ending 2026
Budgeted

13 ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING BALANCE: April 1, 2025	<u>39,000</u>
<u>REVENUES</u>	
Property Tax	5,000
Replacement Tax	0
Interest Income	750
Town Fund Transfer	0
TOTAL REVENUES:	<u>5,750</u>
TOTAL FUNDS AVAILABLE:	<u>44,750</u>
<u>EXPENDITURES</u>	
Retirement Contributions	19,000
TOTAL APPROPRIATIONS:	<u>19,000</u>
ENDING BALANCE: March 31, 2026	<u><u>25,750</u></u>

14 SOCIAL SECURITY FUND

BEGINNING BALANCE: April 1, 2025	<u>60,000</u>
<u>REVENUES</u>	
Property Tax	155,000
Replacement Tax	0
Interest Income	500
TOTAL REVENUES:	<u>155,500</u>
TOTAL FUNDS AVAILABLE:	<u>215,500</u>
<u>EXPENDITURES</u>	
Social Security Contribution	130,000
Medicare Contribution	30,000
TOTAL APPROPRIATIONS:	<u>160,000</u>
ENDING BALANCE: March 31, 2026	<u><u>55,500</u></u>

FY Ending 2026
Budgeted

15 GENERAL ASSISTANCE FUND

BEGINNING BALANCE: April 1, 2025

50,000

REVENUES

Property Tax

500,000

Replacement Tax

0

Reimbursement from SSI

3,500

Other Revenues

11,500

Interest Income

750

TOTAL REVENUES:

515,750

TOTAL FUNDS AVAILABLE:

565,750

EXPENDITURES

15-11 Administration

286,700

15-31 Home Relief

171,500

TOTAL EXPENDITURES:

458,200

Contingencies

1,000

TOTAL APPROPRIATIONS:

459,200

ENDING BALANCE: March 31, 2026

106,550

FY Ending 2026
Budgeted

15-11. ADMINISTRATION

PERSONNEL

Salaries	199,000
Health Insurance	80,000
Unemployment Insurance	500
SUBTOTAL	<u>279,500</u>

CONTRACTUAL SERVICE

Educational & Prof. Meetings	3,000
Mileage	200
SUBTOTAL	<u>3,200</u>

COMMODITIES

Office Supplies	1,500
SUBTOTAL	<u>1,500</u>

CAPITAL OUTLAY

Equipment	2,500
SUBTOTAL	<u>2,500</u>

OTHER EXPENDITURES

Miscellaneous Expenses	0
SUBTOTAL	<u>0</u>

TOTAL ADMINISTRATION:	<u>286,700</u>
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FY Ending 2026
Budgeted

15-31 HOME RELIEF

CONTRACTUAL SERVICES

Home Relief	170,000
Funeral & Burial Services	1,500
SUBTOTAL	<u>171,500</u>

COMMODITIES

SUBTOTAL	<u>0</u>
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OTHER EXPENDITURES

Miscellaneous Expense	0
SUBTOTAL	<u>0</u>

TOTAL HOME RELIEF:	<u>171,500</u>
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FY Ending 2026
Budgeted

20 POLICE DISTRICT FUND

BEGINNING BALANCE: April 1, 2025	<u>130,000</u>
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REVENUES

Property Tax	175,800
Replacement tax	0
Interest Income	900
TOTAL REVENUES:	<u>176,700</u>

TOTAL FUNDS AVAILABLE:	<u>306,700</u>
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EXPENDITURES

CONTRACTUAL SERVICE

Policing Expenses	141,000
SUBTOTAL	<u>141,000</u>

OTHER EXPENDITURES

Miscellaneous Expense	4,000
TOTAL EXPENDITURES:	<u>4,000</u>

CONTINGENCIES

TOTAL APPROPRIATIONS:	<u>0</u>
	<u>145,000</u>

ENDING BALANCE: March 31, 2026	<u>161,700</u>
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SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2025 and ending March 31, 2026 by fund shall be as follows:

General Fund	\$5,038,875.00
FICA Fund	\$160,000.00
IMRF Fund	\$19,000.00
General Assistance Fund	\$459,200.00
Police Fund	<u>\$145,000.00</u>
TOTAL APPROPRIATIONS	\$5,822,075.00

SECTION 4: That if any section, Subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amounts of Five Million Eight Hundred Twenty Two Thousand and Seventy Five Dollars \$5,822,075 for the fiscal year beginning April 1, 2025 and ending March 31, 2026.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

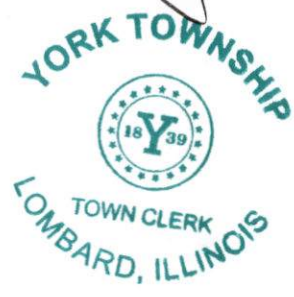
SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 13th day of May, 2025 pursuant to a roll call vote by the Board of Trustees of the York Township, DuPage County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
<u>JOHN W. VALLE</u>	✓	_____	_____
<u>JEFF MUSSATTO</u>	✓	_____	_____
<u>ANTHONY PACILLI</u>	✓	_____	_____
<u>RAE RUPP SRCH</u>	✓	_____	_____
<u>ERICA WHIPPLE</u>	_____	_____	✓

Anthony P. Mugno
Town Clerk

John W. Valle
Supervisor



FILED
MAY 20 2025
Janet Casanova
DuPage County Clerk

FILED

MAY 20 2025

Jeanne H. Seignarell
DuPage County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE
TOWNSHIP**

The undersigned, Supervisor, of York Township, Du Page County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to received by said taxing district, is either set forth in said ordinances as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of York Township, Du Page County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 13th day of May, Year 2025

John A. Vell

Supervisor

Filed this ___ Day of _____ Year _____



County Clerk

FILED

MAY 20 2025

Jean H. Saegmann
DuPage County Clerk

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE
TOWNSHIP**

The Undersigned, duly elected, qualified and acting Clerk of York Township, DU PAGE County, Illinois, does hereby certify that attached here to is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal Year beginning April 1, Year 2025 and ending March 31, Year 2026, as adopted this 13th day of May, Year 2025.

This certification is made and filled pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of York Township, Du Page County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 13th day of May, Year 2025

Anthony P. Meyer
Town Clerk

Filed this ____ Day of _____ Year _____

County Clerk

